

Minutes of core-committee of IQAC Meeting on 28-03-2014

The meeting of the IQAC core-committee was held on 28-03-2014 at 3:15p.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
 - Senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. B. Santha Kumari

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AGENDA:

- ✓ To plan activities and training programmes for the ensuing academic year
- ✓ To discuss the academic plan of the CCE.

RESOLUTIONS:

- ✓ Resolved to request the Departments to plan workshops/seminars/guest Lectures for 2014-15.
- ✓ Resolved to arrange a three day Training programme in Communication skills in English for the lecturers with less than 5 years of teaching experience from 3rd to 5th June 2014.
- ✓ Resolved to adhere to the academic / curricular plan / pro forma provided by the CCE, Hyderabad.

Minutes of core-committee of IQAC Meeting on 09-06-2014

The meeting of the IQAC core-committee was convened on 09-06-2014 at 3:15 p.m. in the AV room.

MEMBERS PRESENT:

- | | |
|-------------------------|---|
| • Principal chairperson | : Dr. Sr. Kulrekha Mudartha |
| • Vice principal | : Dr. Sr. Innyasamma <i>Dr. Innyasamma</i> |
| • Coordinator | : Dr. K. Sandhya <i>K Sandhya</i> |
| • Dean of Humanities | : Mrs. V. Satya Sudha <i>V Satya Sudha</i> |
| • Dean of Sciences | : Mrs. M. Triveni |
| • Dean of students | : Dr. G. Little Flower <i>Dr. G. Little Flower</i> |
| • Senior faculty | : 1. Dr. Girija Nambiar <i>Girija Nambiar</i>
2. Mrs. B. Santha Kumari <i>B. Santha Kumari</i> |

AGENDA:

- ✓ To chalk out a plan of action for curricular and co-curricular programmes in the academic year 2014-15.
- ✓ To discuss the drafting of the Annual Quality Assurance Report of 2013-14.

RESOLUTIONS:

- ✓ Resolved to hold the academic and co-academic activities as per the suggestions made by different disciplines.
- ✓ Resolved to meet daily to draft the AQAR.
- ✓ Resolved to hold inaugural mass on 19-7-14 and inauguration of activities on 21-7-14.

Minutes of the core-committee of IQAC Meeting on 30-06-2014

The meeting of the IQAC core-committee was held on 30-06-2014 at 3:15p.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
 - Two senior faculty

: Dr.Sr.Kulrekha Mudartha

:Dr.Sr.Innyasamma

:Dr.K.Sandhya

:Mrs.V.Satya Sudha

:Mrs.M.Triveni

:Dr.G.Little Flower

:1.Dr.Girija Nambiar

2. Mrs.C.V.L Karuna

[Handwritten signatures and initials corresponding to the list of members present.]

AGENDA:

- ✓ To discuss college timings as proposed by CCE from 9 AM to 4PM.

RESOLUTIONS:

- ✓ Resolved to implement the proposed timings from 14th July,2014
- ✓ The following activities have been planned for each day after 3:30pm.
- ✓ Monday: project work for final year UGs.
- ✓ Tuesday: mentoring for sciences, sports and games for B.A, B.Com.
- ✓ Wednesday: mentoring for B.A, B.Com, Sports and Games for sciences.
- ✓ Thursday
- ✓ Friday } remedial coaching
- ✓ Saturday

Minutes of the core-committee of IQAC Meeting on 12-07-2014

The meeting of the IQAC core committee was convened on 12-07-2014 at 3:15 p.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr.Sr.Kulrekha Mudartha

: Dr.Sr.Innyasamma

: Dr.K.Sandhya

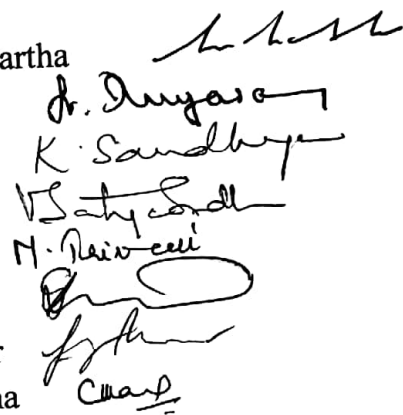
: Mrs.V.Satya Sudha

: Mrs.M.Triveni

: Dr.G.Little Flower

: 1.Dr.Girija Nambiar

2. Mrs.C.V.L Karuna



AGENDA:

- ✓ To discuss MOODLE and Mean stack workshop to be conducted in August 2014.

RESOLUTIONS:

- ✓ Resolved to conduct MOODLE workshop for faculty of Science 16-08-2014 and Arts and Commerce shortly.
- ✓ Resolved to hold MEAN STACK Workshop for 3rd B.Sc Computer Science and M.Sc on 19, 21, 23, August 2014.

Minutes of core committee of IQAC Meeting held on 19-7-2014

The meeting of the IQAC core committee was convened on 19-7-2014 at 3:30 p.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr. Kulrekha Mudartha

:Dr. Sr. Innyasamma

:Dr. K. Sandhya

:Mrs.V. Satya Sudha

:Mrs. M. Triveni

:Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna

AGENDA:

- ✓ To discuss the visit of the Principal and four faculty members besides IQAC coordinator to the top colleges in Hyderabad namely Loyola Academy, St.Francis, Bhavan's New Science and Nizam College

RESOLUTIONS:

- ✓ Resolved to implement some of the best practices of the college visits.
- ✓ Resolved to introduce students clubs as mentioned below:
 - English Library club
 - Culture club
 - Telugu club
 - Science club
 - Commerce club
 - Ethnic club

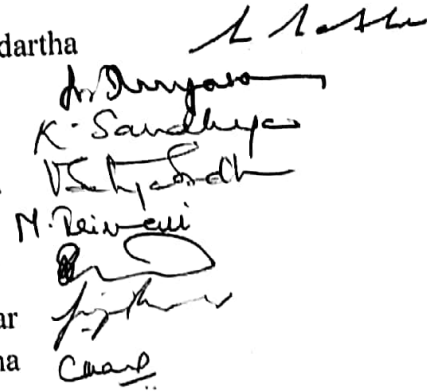
Minutes of core committee of IQAC Meeting on 19-8-2014

The meeting of the IQAC core committee was convened on 20-8-2014 at 11:45 a.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr. Kulrekha Mudartha
: Dr. Sr. Innyasamma
: Dr. K. Sandhya
: Mrs. V. Satya Sudha
: Mrs. M. Triveni
: Dr. G. Little Flower
: 1. Dr. Girija Nambiar
2. Mrs. C.V.L Karuna



AGENDAS:

- ✓ To discuss the submission of the consolidated report of the college team visit to top colleges in Chennai and Hyderabad to the commissioner of the collegiate education.

RESOLUTIONS:

- ✓ Resolved to consolidate the report to various top colleges in Chennai and Hyderabad and submit the same in the prescribed format to the Commissioner Collegiate Education Andhra Pradesh.
- ✓ Resolved to send the following team members to CCE on 21-8-2014
Dr. Sr. Kulrekha Mudartha,
Dr. G. Little Flower,
Dr. Sr. Japamalai,
Ms. K.H. Anuhya and
Dr. K. Sandhya.

Minutes of core-committee of IQAC Meeting on 17-09-2014

The meeting of the IQAC core-committee was convened on 17-9-2014 at 03:30 p.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Coordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karun

[Handwritten signatures and names of members present]

AGENDA:

- ✓ To think f a one day workshop on Internal Quality
- ✓ To discuss introducing new courses in various disciplines


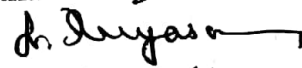


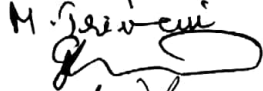
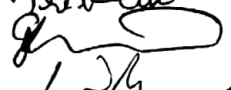

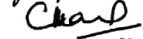
RESOLUTIONS:

- ✓ Resolved to organize a One day workshop on the efficacy of internal quality Assurance systems on 28th October, 2014 with Prof. V. S. Prasad, Former, Director, NAAC, Bangalore, as the Resource person.
- ✓ Resolved to ask various departments to discuss the possibilities of introducing new courses and submit proposals.

Minutes of core-committee of IQAC Meeting on 13 -10-2014

The meeting of the IQAC core-committee was convened on 13-10-2014 at 03:30 p.m in the AV room.

MEMBERS PRESENT:

- Principal chairperson
 - Vice principal
 - Co-ordinator
 - Dean of Humanities
 - Dean of Sciences
 - Dean of students
 - Senior faculty
- : Dr. Sr. Kulrekha Mudartha 
- : Dr. Sr. Innyasamma 
- : Dr. K. Sandhya 
- : Mrs. V. Satya Sudha 
- : Mrs. M. Triveni 
- : Dr. G. Little Flower 
- : 1. Dr. Girija Nambiar 
2. Mrs. C.V.L Karuna 

AGENDA:

- ✓ To check the response of the non-autonomous and not-accredited degree colleges under Krishna university to the invitation sent by the college requesting two lecturers from each college to attend the workshop.

RESOLUTIONS:

- ✓ Resolved to make phone calls to all the above mentioned colleges about the said workshop as a remainder.
- ✓ Resolved to discuss travel arrangements of the Resource person.

Minutes of core-committee of IQAC Meeting on 20-10-2014

The meeting of the IQAC core committee was convened on 20-10-2014 at 10:30 a.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
 - Vice principal
 - Co-ordinator
 - Dean of Humanities
 - Dean of Sciences
 - Dean of students
 - Two senior faculty
- : Dr. Sr. Kulrekha Mudartha
- : Dr. Sr. Innyasamma
- : Dr. K. Sandhya
- : Mrs. V. Satya Sudha
- : Mrs. M. Triveni
- : Dr. G. Little Flower
- : 1. Dr. Girija Nambiar
2. Mrs. C.V.L Karuna

AGENDA:

- ✓ To discuss the postponement of the IQAC workshop due to the unavailability of the Resource person on 28th Oct 2014.
- ✓ To discuss inviting Dr. Ms. K. Rama Devi, Deputy Advisor, NAAC as the Resource person.

RESOLUTIONS:

- ✓ Resolved to invite Dr. K. Rama Devi as the Resource person.
- ✓ Resolved to postpone the workshop to 3rd Nov, 2014.
- ✓ Resolved to inform all the colleges about the change of the schedule.

Minutes of the core-committee of IQAC Meeting on 08 -11-2014.

The meeting of the IQAC core-committee was convened on 08-11-2014 at 11:45 a.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C. V. L. Karuna

K. Sandhya

Dr. Innyasamma

K. Sandhya

K. Sandhya

M. Triveni

Dr. G. Little Flower

Dr. Girija Nambiar

Chair

AGENDS:

- ✓ To review the Workshop conducted by IQAC on 3.11.14.
- ✓ To discuss organising the cultural week for the academic year.

RESOLUTIONS:

- ✓ Resolved to conduct cultural week in the third week of Dec, 2014 culminating in Christmas fete.
- ✓ Resolved to work out the details in the next meeting.

Minutes of core committee of IQAC Meeting on 01 -12-2014

The meeting of the IQAC core-committee was convened on 01-12-2014 in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna

[Handwritten signatures and initials corresponding to the list of members present.]

AGEND:

- ✓ To plan cultural week and Christmas fete.

Resolved:

- ✓ Resolved to conduct the following events for students.
Singing-solo, Group, Classical, Light, Dance-Solo, Group, Classical, Folk, Western.
- ✓ Resolved to conduct Christmas fete on 20-12-14.

Minutes of core-committee of IQAC Meeting on 24 -01-2015

The meeting of the IQAC core-committee was convened on 24-01-2015 at 11:30 a.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna

AGENDA:

- ✓ To plan BOS Meetings.
- ✓ To fix Academic council and governing body meetings.

RESOLUTIONS:

- ✓ Resolved to fix Board of studies meeting in the fourth week of February, 2015.
- ✓ Resolved to fix the Academic council Meeting in March after contacting the members of AC.
- ✓ Resolved to fix governing body meeting in the third or fourth weeks of April, 2015.

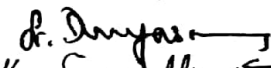
Minutes of core-committee of IQAC Meeting on 27 -02-2015

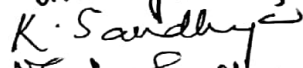
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MEMBERS PRESENT:

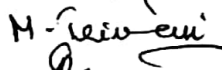
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: Dr. Sr. Kulrekha Mudartha 


: Dr. Sr. Innyasamma 

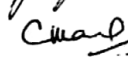
: Dr. K. Sandhya 

: Mrs. V. Satya Sudha 

: Mrs. M. Triveni 

: Dr. G. Little Flower 

: 1. Dr. Girija Nambiar 

2. Mrs. C.V.L Karuna 

AGENDAS:

- ✓ To discuss the orientation sessions to be held at the beginning of the academic year 2015-16.
- ✓ To plan the re-opening of the college for 2015-16.


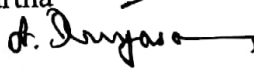
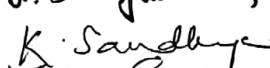

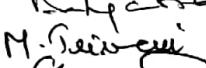

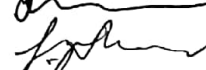

RESOLUTIONS:

- ✓ Resolved to conduct a two day orientation program for lectures on Mentoring and value based education.
- ✓ Resolved to conduct reopening of the institution on 8th June, 2015 for students.
- ✓ Resolved to contact appropriate resource persons for the Orientation session.

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AGENDA:

- ✓ To follow up the resolutions adopted in the previous meeting.
- ✓ To organize UGC Sponsored National seminar after sending proposals for sanction.

RESOLUTIONS:

- ✓ Resolved to invite Dr. Fr. Alphonse, Madras Loyola College as the Resource person for the orientation sessions on 5th and 6th June 2015.
- ✓ Resolved to encourage faculty to apply for the sanction of financial aid (UGC) to organize seminars.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is given below:

Plan of Action	Achievements
To strengthen admissions	5 % of increase in admissions in 2014-15
To offer more co-curricular activities	The number of co-curricular activities has been increased with the inclusion of Martial Arts
To continue to offer remedial coaching	423 Students took remedial coaching and took semester end exams successfully
To continue internships to students for hands on experience	45 days summer internship with Efftronics Systems Pvt.Ltd. from 15.4.15 to 31.5.15
To train faculty in e-learning/blended learning with moodle software	On 29 th ,30 th ,31 st January, 2015 a three day training programme in MOODLE for science faculty was organized. Resource person Mrs.Indira Koneru, E-learning Manager, IBI, ICFAI, Hyderabad. ____ Staff attended the training.
To initiate new clubs	The following clubs have been introduced in addition to the already existing Eco and Red Ribbon Clubs Literary (Spark), Cultural, Book Review, Science Inspire, Telugu – ‘Pratibha’, Commerce Club and Bio-Science Club
To strengthen placement training and campus recruitments	Training programmes were conducted for placement and career guidance. 68 students were placed in various companies
To train non-teaching staff in skill-based courses	Two non-teaching staff were trained as electricians at City Electrical Shop, Patamata from January to March’2015
To encourages staff to attend faculty development programmes	Faculty development programmes a. Wokshop in English for Effective Classroom Teaching by Prof.M.Rajeshwar from 3.6.14 to

	<p>5.6.14</p> <p>b. Orientation programme on Pedagogy for all teaching faculty by Prof.Jayakar Chellaraj and Dr.Spurgeon on 6th & 7th June, 2015</p> <p>c. Orientation programme to newly recruited staff by Sr.Sleeva Thumma, Correspondent on 9.6.14</p> <p>d. Capacity building for Women Managers in Higher Education from 7.10.14 to 12.10.14 sponsored by RGNIYD, Sriperambudu, Tamilnadu</p> <p>e. MATLAB Training for Science teachers from 23.2.15 to 28.2.15</p> <p>f. MOODLE training in e and blended learning for science faculty by Mrs.Indira Koneru from 29th-31st January, 2015</p> <p>g.Ms.Matilda Meyer, Lect. In English attended training in Human Values from 9th-12th January at Goa, Panjin.</p> <p>h.MATLAB training from 16th-19th February</p> <p>i. Mrs.N.Sailaja, NCC Coordinator trained at Gwalior from September to November, 2014.</p>
<p>To equip staff and students with research skills</p>	<p>Training in Research was given to Staff and students</p> <p>MATLAB for students on 16th-19th February, 2015. Resource person Prof.B.S.R.Reddy, ALIET, Vijayawada and Mr.Sunil Kumar</p>
<p>To offer special training programmes to students</p>	<p>Special Training programmes to students</p> <p>a. A one day workshop on Soft Skills and</p>

	<p>Employability for SC students from Degree colleges from Krishna University organised under the sponsorship of RGNIYD conducted on 18th Feb, 2015. Resource persons Prof.K.Enoch, Prof.Ch.Swrupa Rani, Prof.B.Nagaraju, Mrs.S.Srinivasa Rao, ACP.</p> <p>b.National Youth Camp in Nirmala College for Women, Coimbatore during 13th-15th January, 2015.Ms.Rosiana Bersy and Joyce Ambrose attended the camp</p> <p>c. Soft Skills for employability/Placement training was given by Edubridge from September to November and November to February’2015</p> <p>d. A training programme on “Managerial Skills” for final year students through virtual labs. Resource persons Mrs.K.Sandhya, U.S.A (Alumni)</p> <p>e. Training for bank competitive exams from September to November’2015.</p>
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P.T.O

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

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| <ul style="list-style-type: none"> • The departments of Physics, Chemistry and Electronics conducted a 2 day UGC sponsored National Seminar on “Emerging frontiers in Material Sciences” in which all eminent scholars from premier institutions like IIT,Chennai, Mumbai and BARC were resource persons. • Training programmes and workshops were conducted. • More number of students had on the job experience in the Summer internship. • 3 staff members applied for major and minor research projects. |
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