

Minutes of the core-committee meeting held on 11-04-15

The meeting of the IQAC core-committee was held on 11-04-2015, Saturday at 10:30 a.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

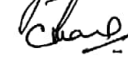
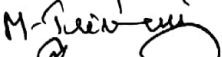
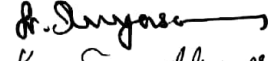
: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna



AGENDA:

- ✓ To review the academic year 2014-15.

RESOLUTIONS:


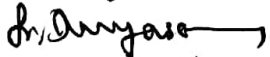
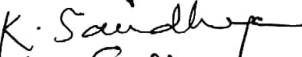

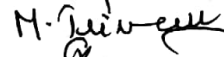


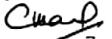
- ✓ Resolved to work for quality enhancement in all spheres of academics and administration of the institutions in the ensuing academic year.

Minutes of the core-committee meeting held on 09-06-2015

The meeting of the IQAC core-committee was held on 09-06-15, Tuesday at 3:15 p.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Coordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr. Sr. Kulrekha Mudartha 
: Dr. Sr. Innyasamma 
: Dr. K. Sandhya 
: Mrs. V. Satya Sudha 
: Mrs. M. Triveni 
: Dr. G. Little Flower 
: 1. Dr. Girija Nambiar 
2. Mrs. C.V.L Karuna 

AGENDA:

- ✓ To discuss the issue of implementing the new CBCS syllabus proposed by the UGC.
- ✓ To place activities for the academic year just began.

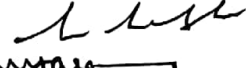
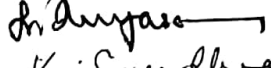
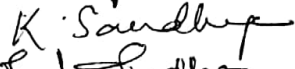
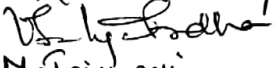
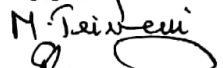

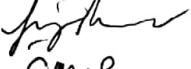

RESOLUTIONS:

- ✓ Resolved to negotiate with other HEI's and university authorities concerned about the CBCS syllabus.
- ✓ Resolved to review the syllabus in details in all departments.
- ✓ Resolved to carry out the activities as planned earlier.

Minutes of the IQAC core-committee meeting held on 14-07-15

The meeting of the IQAC core-committee was held on 14th July 15, Tuesday, at 11:30 a. m in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
 - Vice principal
 - Co-ordinator
 - Dean of Humanities
 - Dean of Sciences
 - Dean of students
 - Senior faculty
- : Dr. Sr. Kulrekha Mudartha 
- : Dr. Sr. Innyasamma 
- : Dr. K. Sandhya 
- : Mrs. V. Satya Sudha 
- : Mrs. M. Triveni 
- : Dr. G. Little Flower 
- : 1. Dr. Girija Nambiar 
2. Mrs. C.V.L Karuna 

AGENDA:

- ✓ To discuss the postponement of 1st continuous assessment test for 1st year UG students in event of the implementation of the revised CBSC syllabus drawn by the UGC/APSCH.

RESOLUTIONS:

- ✓ Resolved to postpone ICA Test for 1st year UG students as the new CBSC syllabus has been adopted by some departments while some other departments restructured their CBSC syllabus of APSCH.

Minutes of the IQAC core-committee meeting held on 13-08-15

The meeting of the IQAC core-committee was held on 13-08-15, Thursday at 3:15 p.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Two senior faculty

: Dr. Sr.Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna

AGENDA:

- ✓ To discuss the conduct of second continuous assessment test for UG students.


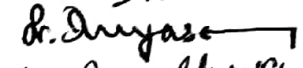


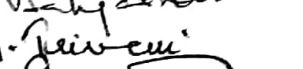



RESOLUTIONS:

- ✓ Resolved to conduct second CA test for all UG students from 12-09-15.

Minutes of the IQAC core-committee meeting held on 28-09-2015

The meeting of the IQAC core-committee was held on 28-09-15, Monday at 3:15 p.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
 - Vice principal
 - Co-ordinator
 - Dean of Humanities
 - Dean of Sciences
 - Dean of students
 - Two senior faculty
- : Dr. Sr. Kulrekha Mudartha 
: Dr. Sr. Innyasamma 
: Dr. K. Sandhya 
: Mrs. V. Satya Sudha 
: Mrs. M. Triveni 
: Dr. G. Little Flower 
: 1. Dr. Girija Nambiar 
2. Mrs. C.V.L Karuna 

AGENDA:

- ✓ To plan cultural week.
- ✓ To prepare students for counselling.

RSOLUTIONS:

- ✓ Resolved to take up Prakritiparirakshana / Environmental protection as the theme for cultural week.
- ✓ Resolved to observe Sanskrit Divas to reflect diversity of the nations as well as the globe.

Minutes of the IQAC core-committee meeting held on 20-11-2015

The meeting of the IQAC core-committee was held on 20-11-15, Friday at 3:15 p.m. in the IQAC room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr. Sr. Kulrekha Mudartha

: Dr. Sr. Innyasamma

: Dr. K. Sandhya

: Mrs. V. Satya Sudha

: Mrs. M. Triveni

: Dr. G. Little Flower

: 1. Dr. Girija Nambiar

2. Mrs. C.V.L Karuna

K. h. h.

Dr. Innyasamma

K. Sandhya

V. Satya Sudha

M. Triveni

Dr. G. Little Flower

Dr. Girija Nambiar

C.V.L Karuna

AGENDA:

- ✓ To plan fete.

RESOLUTIONS:

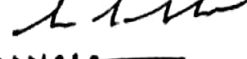
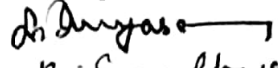
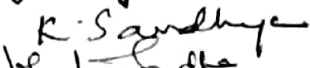
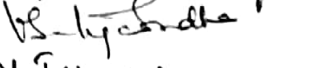
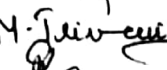

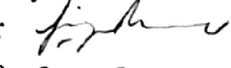
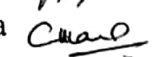
- ✓ Resolved to conduct fete on 05-12-15, Saturday.
- ✓ Resolved to limit screening of movies only to Saturday afternoon.
- ✓ Resolved to allot major shows of fete only to final UG and PG students.

Minutes of the IQAC core-committee meeting held on 05-01-2016

The meeting of the IQAC core-committee was held on 05-01-2016, Tuesday, at 3:15 p.m. in the AV room.

MEMBERS PRESENT:

- Principal chairperson
- Vice principal
- Co-ordinator
- Dean of Humanities
- Dean of Sciences
- Dean of students
- Senior faculty

: Dr. Sr. Kulrekha Mudartha 
: Dr. Sr. Innyasamma 
: Dr. K. Sandhya 
: Mrs. V. Satya Sudha 
: Mrs. M. Triveni 
: Dr. G. Little Flower 
: 1. Dr. Girija Nambiar 
2. Mrs. C.V.L Karuna 

AGENDA:

- ✓ To fix dates for different events in the current academic year.

RESOLUTIONS:

- ✓ Resolved to conduct sports Day on 06-02-16.
- ✓ Resolved to have annual Prize Distributions on 20-02-16.
- ✓ Resolved to hold BoS meetings for various courses on 24th and 25th February, 2016.
- ✓ Resolved to hold academic council meeting on 19-03-16.

MARIS STELLA COLLEGE, VIJAYAWADA
MINUTES OF THE MEETING OF THE IQAC ADVISORY COMMITTEE HELD
ON 27.02.2016 AT 3 P.M. IN THE AUDIO-VISUAL ROOM

Members - Management

1. Dr.Sr.Kulrekha Mudartha
Principal
2. Sr. Sleeva Thumma,
Correspondent
3. Dr.Sr. Innyasamma
Vice-Principal
4. Sr. Aniamma Manuel
Controller of Examination

K - Kulla

Sr. Sleeva Thumma

Sr. Innyasamma

Sr. Aniamma Manuel

External Members

5. Fr.Francis Xavier,
Director
Andhra Loyola College of Engineering & Technology
Vijayawada
6. Sri. Vittal Rao
Controller of Examinations
P.B.Siddhartha College of Arts & Science
Vijayawada
7. Dr.B.Karuna
Dept. of English
Acharya Nagarjuna University
Guntur
8. Mrs.M.Mohini
Industrialist
ALEAP
9. Ms.Aparna- Alumni Representative
Business Entrepreneur
Aparna Jute Industries
Vijayawada

Fr. Francis Xavier

Vittal Rao

B. Karuna
27/2/16

M. Mohini

Aparna D
27/2/16

Members

10. Dr.K.Sandhya
IQAC Co-ordinator

K. Sandhya
27/2/16

11. Mrs.M.Triveni
Dean of Sciences

M. Triveni

12. Mrs.V.Satya Sudha
Dean of Humanities

V. Satya Sudha

13. Dr.Karuna Vincent
Dean, PG Department

K. Karuna Vincent

14. Dr.G.Little Flower
Dean of Students

G. Little Flower

15. Mrs. C.V.L.Karuna
Department of Botany

C.V.L. Karuna

16. Dr.G.Beulah Noel
Department of History

G. Beulah Noel
27.2.16

17. Dr.R.Syamalamba
Librarian

R. Syamalamba

18. Sr.Vinnarasi
Administration

Sr. Vinnarasi

19. Mrs.V.Sudha Devi
PG Department of Mathematics

V. Sudha Devi
27/02/2016

20. Mrs.K.Naga Sundari
Department of MBA

K. Naga Sundari
27/2/16

21. G.Manorama
Student, II M. English

G. Manorama

22. T.Swathi
Student, III B.M.S

T. Swathi
27/2/16

Agenda

- Discussion of the implementation of the new syllabus : UGC/APSCHE/University
- Suggestions to promote linkages with industry, other institutions of higher education for interfacing of knowledge and internship
- Introduction of skill development certificate courses
- Flexibility to create more employability for students
- Suggestions to strengthen alumni activities
- Discussion of measures to enhance campus placement and career guidance
- Generation of human and financial resources for institutional improvement
- Any other suggestions for quality assurance and sustenance

Suggestions

- Experts from other autonomous colleges in and around the state to be the members of the BOS
- 20-30% of the syllabus in all courses should be allotted to practical
- Certificate courses to be made mandatory
- Motivate students towards financial independence
- Linkages with industries to be strengthened
- Rate of internship to be enhanced
- Conduct get togethers of alumni at the departmental level to increase the strength of members of Maris Stella Alumni Association.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is listed below:

Plan of Action	Achievements
Curriculum: Offer a new BA programme with Literature, Journalism, Political Science	Programme introduced
To view the syllabi of all disciplines to be on par with the UGC syllabus	Implemented the new syllabi for I year UG students. Upto 80% was introduced and 20% retained
Teaching-Learning Workshop on e-learning and Remote Sensing and GIS (Geographical Information System)	Department of Botany in collaboration with IIIT, Hyderabad conducted a two day workshop on Geospatial Technology to Academia of Botany, Zoology & Environmental Sciences of Krishna University on 2 nd & 3 rd February, 2016
Invited lectures on 'Emerging Fields and Trends in Different Disciplines'	Executed
Orientation for Lecturers	Conducted
Training programme for support staff	Conducted
Research Extension Proposals for MRPs to be encouraged	Proposals were submitted from the Department of Physics, Telugu and Social Work
Training by the Department of Library and Information Science to students	Training in digitization, automation and maintenance was given on 2.12.15
Social Work Exhibition with a tie up with NGOs	Conducted on 18th and 19th September, 2015
Training in Cutting and Tailoring in collaboration with AIDWA	Conducted from August, 15 to January, 16
Student Support Orientation for College life	Given in June in the respective classes. One week orientation for I year degree students from 17th to 20th June, 2015
Anti-ragging measures	Pledge taken on 12.9.15. Anti-ragging cell exists and meets periodically to monitor
Workshop on Entrepreneurship	Held on 19.3.16
Leadership Training by Department of Economics	Held on 19.8.15 & 20.8.16 in collaboration with M.R.Pai Foundation, Mumbai
Invited lecture on Stress Relief	Women's Cell and Rotary Club organized on 12.8.15

Training in Life Skills by Edubridge	Conducted from September,15 to February, 16
Certificate Courses	Soft Skills, French, Teachers Training Programme – conducted
Sports-Basket Ball Tournament	Hosted in October, 2015
Inter Collegiate Competitions	Conducted
Student seminars	Conducted
Awareness Programmes	World Breast Feeding Week – 5.8.15 World Mosquito Day-20.8.15 Breast Cancer-2.11.15 Vinayaka Chavithi – 16.9.15
Placement	Training given.150 students placed in different companies
Counselling for staff and students	Conducted

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Workshops, invited talks conducted by all departments as planned at the beginning of the year
- Orientation sessions to students and staff conducted as planned
- Department of Social Work in collaboration with various non-government organizations organized State Level Arts and Crafts Exhibition cum Sale on 18th & 19th September, 2015 as planned.
- 3/6 months training in cutting and tailoring for under privileged women in collaboration with All India Democratic Women Association (AIDWA) from July'15 to March'16.
- Department of Library and Information Science organized training in the use of OERs
- Orientation for College Life and Training Programmes in Personality Development and Life Skills conducted for students.
- Workshop on 'Entrepreneurship' organized by Department of MBA
- Certificate courses in Soft Skills, French and Edubridge
- Teachers Training Programme
- Hosted Krishna University Basket Ball Tournament
- Inter Collegiate Competitions for students by Departments of Statistics, Maths & Electronics
- Held awareness programme on health, hygiene, environment
- Awareness programmes on social issues/responsibilities conducted
- Career guidance/placement training provided
- Tree plantation undertaken
- Students' Attendance automated