

MARIS STELLA COLLEGE

(Autonomous)

" A College with Potential for Excellence "

NAAC Accredited and ISO 9001 : 2015 Certified

VIJAYAWADA - 520 008, A.P.

website : www.marisstella.ac.in

e-mail : mscvja@gmail.com



HANDBOOK 2024 - 2025





“How much good there is to be done,
I wish I had a thousand lives.”

Blessed Mary of the Passion (1839 - 1904)
Foundress, Franciscan Missionaries of Mary

147 years in the service of humanity
in 5 continents, 5000 sisters
of 77 nationalities in 71 countries

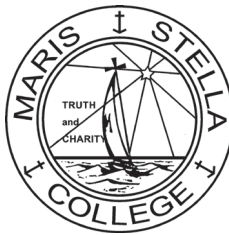
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HANDBOOK
2024 - 2025



THE LORD'S PRAYER

Our Father in heaven,
Holy be your name.
Your kingdom come,
Your will be done.
On earth as it is in heaven.
Give us today our daily bread,
Forgive us our sins,
As we forgive those who sin against us,
Do not bring us to the test,
but deliver us from evil.
Amen.

PRAYER OF SAINT FRANCIS OF ASSISI



Lord make me an instrument of your peace,
Where there is hatred let me sow love.
Where there is injury, pardon.
Where there is doubt, faith.
Where there is despair, hope.
Where there is darkness, light.
And where there is sadness, joy.
O divine master grant that I may not
so much seek to be consoled as to console;
to be understood as to understand;
To be loved as to love
For it is in giving that we receive -
and it is in pardoning that we are pardoned.
And it's in dying that we are born to eternal life.

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1. MILESTONES

- 1962 The First College for Women in Krishna District
- 1972 Foundation laid for the Hostel
- 1977 Construction of the Library Block
- 1987 Silver Jubilee Celebration
- 1999 First Accreditation by NAAC * * * * (Four Star)
- 2003 Conferment of Autonomous Status
- 2006 Re-accredited at 'A' level by NAAC
- 2006 Recognized by UGC as "College with Potential for Excellence"
- 2007 Best Eco-Friendly Campus Award by Acharya Nagarjuna University
- 2008 Best Library and Best Laboratory Awards by Acharya Nagarjuna University
- 2010 Extension of Autonomous Status
- 2010 Best College in Krishna District for work done to create HIV/AIDS awareness awarded by Red Ribbon Club.
- 2011 Extension of CPE status
- 2011 Best Tourism Educational Institution (State Award)
- 2011 Award of Excellence for Promoting Child Rights - Social Work Dept. & NSS
- 2012 Golden Jubilee Celebrations
- 2013 Re-accredited at 'A' level by NAAC with CGPA 3.24
- 2014 Extension of CPE Status
- 2016 Extension of Autonomous Status
- 2018 Beneficiary of RUSA 2.0 Scheme
- 2019 Re-accredited by NAAC - 4th Cycle
- 2021 Students Programme for Study of the US Institutes (SUSI)
- 2022 Diamond Jubilee Celebrations
Construction of BMP Block
Two-year English Access Microscholarship Programme funded by US State Department
Student Programme for Study of the US Institutes (SUSI)
Two-year Service-Learning Project funded by the United Board (UB)
- 2023 Introduction of French as a Second Language
Construction of Mother Proincias Block under RUSA 2.0
Construction of the Students' Activity Corner
Autonomous Status for PG Programmes

2. PLEDGE & COLLEGE ANTHEM

PLEDGE

I promise, to the best of my ability,
to live up to the ideals of my Alma Mater,
to be firm in my faith and trust in God,
to work and pray for unity,
peace and progress in my country,
to use my education and experience,
to help the less fortunate,
and in my life to be pure and sincere,
seeking the highest good,
in all things worthy of my model.
- The Star of the Sea -

COLLEGE ANTHEM

Alma Mater, our youthful hearts in chorus
Sing of their love and loyalty today;
Proudly we bear thy crest aloft and hail thee
Guide of our lives and star of our way.

Ch: Maris Stella, shine on our lives forever
Until our hearts are radiant with thy light
Star of the sea, our eyes shall seek thy guidance
When storms arise and day gives way to night

Star of the Sea, draw us ever upwards,
Along life's way with thy beacon bright
Goodness and truth, great ideals of virtue,
Love ruling all, our courage and our might.

Oh, radiant star thy gentle light diffuse,
Make every mind a holy sanctuary.
Lead us each day from doubt and darkness up to light
Hearts that will serve in Truth and Charity.

Alma Mater, guide us and enlighten
Raising our minds above all trifling goals.
United are we and brave as India's Children
Yes, point the way, you, our guiding star

3. PERSONAL INFORMATION

Name:

Class & Group:Reg. No:

Parent / Guardian:

Address:

.....

.....

Phone Number:

Aadhar:

Email ID:

Blood Group:

Days of Examinations: UG

Odd Semester (I, III & V)

2022 Batch - Semester V:

01.08.2024 - 03.08.2024 : Continuous Assessment Test

09.09.2024 - 14.09.2024 : CAIT

16.10.2024 : SEE Practicals

05.11.2024 : SEE Theory

2023 Batch - Semester III:

31.07.2024 - 03.08.2024 : I Continuous Assessment Test

11.09.2024 - 14.09.2024 : II Continuous Assessment Test

16.10.2024 : SEE Practicals

30.10.2024 : SEE Theory

2024 Batch - Semester I:

11.09.2024 - 12.09.2024 : I Continuous Assessment Test

15.10.2024 - 16.10.2024 : II Continuous Assessment Test

06.11.2024 : SEE Theory

Even Semester (II, IV & VI)

2022, 2023 & 2024 Batches :

25.11.2024 - 10.03.2025	: Semester Long Internship
08.01.2025 - 11.01.2025	: I Continuous Assessment Test
28.02.2025 - 04.03.2025	: II Continuous Assessment Test
21.03.2025	: SEE Practicals
03.04.2025	: SEE Theory
25.04.2025 - 10.06.2025	: Short-Term Internship & CSP

Days of Examinations: PG/MBA:

2023 Batch

Semester - II

24.06.2024 - 27.06.2024	: I Internals
30.07.2024 - 02.08.2024	: II Internals
14.08.2024	: SEE Theory

Semester - III

25.10.2024 - 29.10.2024	: I Internals
10.12.2024 - 13.12.2024	: II Internals
02.01.2025	: SEE Theory

Semester - IV

05.03.2025 - 08.03.2025	: I Internals
21.04.2025 - 24.04.2025	: II Internals
09.05.2025	: SEE Theory

Days of examination for Intermediate:

29-07-2024 to 31-07-2024	: I Unit Test
29-08-2024 to 31-08-2024	: II Unit test
23-09-2024 to 28-09-2024	: Quarterly Examinations
21-10-2024 to 23-10-2024	: III Unit Test
21-11-2024 to 23-11-2024	: IV Unit test
16-12-2024 to 21-12-2024	: Half-Yearly Examinations
03-02-2025 to 10—2-2025	: Pre-Final Examinations
2 nd Week of February 2025	: IPE-2025 Practical Examinations
1 st Week of March 2025	: IPE-2025 Theory Examinations

Note: The above schedule of examinations will be effective only when confirmed by a circular from the principal.

4. ABOUT THE COLLEGE

The College

Maris Stella College, a Catholic Christian Minority Institution of Higher Education for Women is an autonomous institution affiliated to Krishna University and partly residential. It is managed by the Franciscan Sisters of Mary, a Catholic religious congregation founded by Blessed Mary of the Passion (Helen de Chappotin) in Ootacamund, Tamil Nadu in 1877. As a minority institution it reserves for itself its inherent and constitutionally guaranteed right of management and administration.

The College was founded on 16th July, 1962 with the primary objective of providing Higher Education for women. The College is committed to serve the economically and socially marginalized sections of society. It provides higher education in a Christian atmosphere for deserving students, especially those who belong to the Catholic Community. Admission is open to all irrespective of caste and creed and their rights of conscience are respected.

The College emblem represents a ship sailing on stormy water, led by a star. This symbolizes the student's life, led amidst tempests by the light of Maris Stella, Mother Mary, the Star of the Sea.

'Truth and Charity' in the motto of the College, all seeking after knowledge in a pursuit of truth. It is the desire of Maris Stella that this truth may be the goal of all her students and that everything in their life may bear the seal of charity.

Blue and Gold are the colours of the Maris Stella emblem. Blue symbolizes truth, loyalty and fidelity, gold symbolizes love, zeal and charity.

Vision

Empower, Enrich, Excel, Transform

To contribute to a just and equitable society through quality education for leadership and social responsibility in an environment of academic excellence and sound values.

Mission

The mission of the College is to empower young women through a transformative education to form intellectually competent, morally upright, socially committed and spiritually inspired women imbued with the values of humanism in the service of society.

Core Values

- Truth, Charity and Personal Integrity.
- Transformative Education.
- Inclusiveness, Excellence and Social Justice.
- Holistic Growth.
- Protection and Preservation of Environment.

Objectives

To translate this vision into action the college community strives

- To function as a critique and conscience of society.
- To help preserve the cultural heritage of the nation.
- To set and achieve high academic standards in an atmosphere of autonomy.
- To develop leadership of high caliber and integrity.
- To serve the economically weak, socially backward and needy students.
- To direct its efforts to strengthen the institution of the family.
- To prepare young women to continually search for truth and to grow into mature and responsible persons, ready to face the challenges of life at home and in society.
- To accord priority to vocational and entrepreneurial education.
- To strengthen its own faith-life.

The college is called upon to enable students

- To develop in them an intellectual curiosity, an eagerness for life-time learning and the ability to put their knowledge to creative use.
- To discover their potential and channelize them towards an integrated personality.
- To form women of character, convinced of moral principles and courageous in action.
- To sensitize them to a deeper awareness of the social reality of the country, training them to act responsibly in relation to themselves and to others.
- To set high standards for themselves in every field and always to strive for the best performance they are capable of.
- To think independently in a creative and fearless manner.
- To seek and apply knowledge to the solution of contemporary problems with compassion and love.
- To value and responsibly use their own freedom and respect the freedom of others.

- To appreciate and respect other faiths to foster religious harmony.
- To be clear and firm on Christian and human values and be courageous in acting on them.
- To contribute to the sustainable socio-economic development of the neighborhood, locality and region.
- To be sensitive to those in need and unselfish in service.
- To be themselves free from socio-economic, religious, caste and gender prejudices and to act as catalysts of social change wherever it is needed.
- To protect, preserve and judiciously use the resources of the earth for the welfare of all creatures.

These objectives are achieved not only through class room learning but by all aspects of students' lives: intellectual pursuits, personal contacts with staff and students, among the students themselves, extracurricular activities of various types etc. for the all-round development of the students. The college ensures value based and quality education, through continuous quality enhancement measures. It offers a number of programmes for skill development, enhancing employment potential of the students.

UGC granted autonomy to the college in the year 2003 considering the academic reputation, achievements of the faculty, sufficiency of the infrastructure and quality of the institutional management and so on.

CPE Status

The UGC conferred the College with Potential for Excellence status in recognition of its meritorious services in the field of higher education in 2006.

Choice Based Credit System (CBCS)

Credit system is a system of assigning numerical weightage to each course and component of the curriculum. Credit point indicates the quality of the syllabus and the quantum of work input of the student.

For the Batch of 2022

- B.A., B.Com. & BBA Programme: Min 142 credits
- B.Sc. Programme: Min 163 credits
- B.Sc. (Agriculture & Rural Development): Min 190 credits

For the Batch of 2023

- B.A. / B.Com. / BBA / B.Sc. Honours Programme : Min. 160 Credits.

The Staff

The staff members uphold the ideals and standards of the college. They strive earnestly to achieve the goals and objectives of higher education in Maris Stella through their efficient teaching, guidance and supervision of academic work and involvement in extracurricular activities, thus contributing to the all-round development of students. They are conscious of the ideals of TRUTH AND CHARITY in all their endeavors.

The student

Every student is encouraged to make the most of every opportunity given to her to develop and grow into the best person she can possibly be. Maris Stella College expects each student to uphold the ideals and values of the institution, not only during her student days but also throughout her life. The spirit of Maris Stella is one of truth, compassion, service and devotion to God and one's country. It is for each Stellite to imbibe this spirit and demonstrate it in all her actions.

Truth and Charity is the hallmark of a true Stellite and should be reflected in her character, relationships and interactions, both within the college community and in society at large. A Stellite should be sensitive, courteous, caring and compassionate and uphold the virtues of honesty, respect for elders and kindness towards all. Every Stellite should apply herself to regular, systematic and focused study. Such sustained efforts will ensure that she achieves a high level of academic excellence and overall development.

Admission into the College mandates that students abide by the rules and regulations of the College. The decision of the Principal shall be final in all matters regarding rules and regulations and the enforcement of discipline.

5. CODE OF CONDUCT FOR STUDENTS

Student Discipline

1. Students are expected to

- Be in the respective classrooms by 8.50 a.m.
- The day begins with a common prayer at 8.55 a.m. in which all should participate with respect and attention.
- Late coming will result in loss of attendance for the corresponding period and will attract a fine.
- Attend the classes regularly and be punctual.

- Follow the College dress code. Must come in College uniform (Except on Saturdays) and wear College ID.
- Rise from their seats and greet the Lecturer when she/he enters/leaves the classroom.
- Be quick while changing classrooms between each period.
- Pay college fees and examination fees in the College office and Examination Section respectively before the due date to avoid fine.
- Wear a lab coat during practical periods in Chemistry, Biotechnology, Biochemistry, Food Science & Technology, Microbiology Labs otherwise, student(s) will not be allowed to do practicals.
- Maintain discipline and decorum on and off campus.

Student Responsibilities

2. Students are required to

- Speak in English at all times while on campus.
- Submit assignments/Observation books/Records/Project Reports on time in the prescribed formats.
- Keep the campus neat and clean.
- Should not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite strict action.
- Refrain from activities such as scribbling or noting on walls, doors or furniture which could deface the college and destroy the academic ambience.
- Handle carefully the furniture, equipment and appliances of the college and laboratories.
- A heavy fine will be levied on students who misuse/ damage College property.
- Read all the circulars/notices displayed on the notice board.
- Hand over to the College office any property found in any place inside the campus.
- Take care of their valuables on campus. The College is not responsible if students lose valuables like money, ornaments, mobile phones etc.

- Avoid unnecessary gossip in the classroom, as this would disturb the focus and attention, besides causing a nuisance to the concerned teacher.
- Check the attendance and result on the College website through the student login.
- Visit the College Office at the stipulated time as mentioned in the College Handbook.
- Bring parents on the day of the ‘Parent-Teacher Meet’.
- Use Social media carefully and responsibly.

Authorization Rules

3. A student must have at least 80% attendance in each course to appear for SEE. No student shall bunk/miss classes and sit anywhere on the campus during the class hours.

Attendance is taken at every lecture, practical, tutorial or remedial as specified in the College timetable.

4. Students must be present on the reopening day of each semester and all other days of National importance.
5. Students must report to College soon after the Dasara vacation and Christmas vacation.

Absentees will lose attendance and are liable to strict action.

6. No student shall be absent from any class without proper application for leave.

A student absent for 3 or more days must submit a leave letter signed by the parent to the Vice-Principal.

7. A student who is absent on medical grounds is required to submit a medical certificate, copies of prescriptions, reports of medical tests etc. along with the leave letter on the day of re-joining classes.

In case of long leave (sickness / major accident / maternity), parents are requested to come and meet the College Principal.

8. Students who intend to represent the College in intercollegiate events shall take prior permission from the concerned faculty in charge of outside competitions.
9. Students, who represent the College at competitions / fests / workshops / seminars / cultural meets / sports /games and other extra-curricular activities like NCC, NSS, RRC, STARS etc. will earn attendance when

the deputations are properly authorized by the appropriate faculty-in-charge.

10. All the students are expected to attend all College events/celebrations in college uniform unless otherwise specified.
11. Students are not permitted to leave the College during working hours. In case of emergency, students have to call a parent, get a gate pass from the Deans, Student Affairs and can leave the College after making an entry in the gate register maintained by the watchman.

Utilization of facilities

12. Students are encouraged to

- Make optimal use of the Library, Gymnasium, Labs, Computing facilities etc.
- Involve in professional body activities or any program authorized by the College beyond class hours.
- Make use of academic, co-curricular and extracurricular facilities available to the optimum levels.
- Use the infirmary room at the time of sickness to rest with the permission of HoD and Deans, Student Affairs.
- Take part in all the activities/competitions/events organized by the College during Talent Fiesta Week, Star Quest Week and Sports Day etc.

Regulations

13. Students are prohibited/forbidden to

- Involve in any form of ragging inside or outside the College campus.
- Participate in political agitations.
- Involve in Protests/Strikes/Agitations on campus
- Organize/attend meetings, celebrations and processions without the permission of the Principal.
- Address any authority in a body. Such combined action is subversive of good order.

- Interact on behalf of the Institution, with media representatives or invite media persons onto the campus without the permission of the Principal.
- Submit any matter for publication in newspapers, magazines or journals in the name of the College without the permission of the Principal.
- Collect money / Raise funds for any purpose without the prior permission of the Principal.
- Post any of the deemed problems on Social media / Press without the knowledge of the Principal.
- Post negative statements/comments about the College / faculty / staff / other students on Social media websites.
- Place an order for food items during college hours from outside the campus.
- Eat in the classrooms and verandas/corridors
- Go to the College canteen during class hours
- Meet parents, guardians, relatives or friends during working hours.

Students found guilty of serious indiscipline shall immediately forfeit their scholarship, fee concessions etc. and are liable to be suspended / dismissed from the College.

Academic Norms

14. To graduate successfully, a student should enroll and complete

- Six Skill Enhancement Courses (SEC), Three Multi Disciplinary Courses (MDC) apart from ‘Environmental Education’ and ‘Indian Knowledge System’.
- Minimum two (at least one online and one offline) certificate courses.
- Any one of the extra-curricular activities.
- Community Service Project, Summer Internship and Semester-long Internship
- Students should enroll in any one of the student clubs.

Mobile Phone Policy

15. The purpose of this policy is to establish clear-cut guidelines regarding the usage of mobile phones inside the campus.

- Students are not permitted to use mobile phones at any time or at any place on campus except for academic purposes and under the supervision of the course teacher. The mobile phones shall be kept in silent mode in the campus.
- All the staff members are authorized to confiscate the mobile phones found with students. Violation of the rule will result in strict action by the Principal.
- Confiscated phones will be returned on payment of the fine.

Important Points to Note

16. A Grievance Redressal Cell exists in the Institution. Students are advised to approach the Faculty-in-charge of Grievance Redressal Cell (as mentioned in the Handbook) for getting their grievances addressed.
17. Students are expected to follow all rules and regulations as laid down in the handbook.
18. The Management / Principal shall reserve the right to add, delete, amend or alter the conduct rules from time to time and all the students are bound by the rules in force at the time of admission every academic year.
19. Students must approach the Vice-Principal's office for all matters related to academics.

Ragging

What Constitutes Ragging?

Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness of a fresher or any other student;
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension there of in any fresher or any other student;

- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to any individual or a group of students;
- Any act of financial extortion or forceful expenditure put on a fresher or to any other student by students;
- Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forced obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, email, post, public insults, which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or flaunting power, authority or superiority by a student over any fresher or any other student.

Important:

- Fresher (s) and all other students (s) should desist from doing anything, with or against their will, even if ordered by the senior students.
- Fresher (s) or any other students(s), whether being victims, or witnesses, in any incident of ragging are advised to promptly report such occurrence at the Anti-Ragging Helpline Apart from the helpline number, students are free to contact any of the College officials.
- The College will ensure that the identity of such informants shall be protected and shall not be subject to any adverse consequence only on account of having reported such incidents.

- Punishment(s) in The Event of Ragging
- One or more of the following punishments depending on the nature and the gravity of the guilt may be imposed on those found guilty namely:
 - Suspension from attending classes and academic privileges.
 - Withholding / withdrawing scholarship / fellowship and other benefits
 - Debarring from appearing in any test/examination or other evaluation process.
 - Withholding results.
 - Debarring from representing the college in any regional, national or international meet, tournament, youth festival etc.
 - Suspension / Expulsion from the hostel.
 - Cancellation of admission.
 - Rustication from the college for a period ranging from one to six semesters.
 - Expulsion from the college and consequent debarring from admission to any other college for a specified period. In the event that the persons committing or abetting the act of ragging are not identified, the college shall resort to collective punishment.

All the students are strictly warned against indulging in any kind of indiscipline, misconduct or any acts which may be construed as ragging. Anti-ragging squads will be highly vigilant and make frequent checks and rounds in the college campus, surrounding areas, hostels, canteens, cafeteria and all other areas including private lodges and hostels outside the campus. Such acts shall not be condoned under any circumstances and strict disciplinary action will be taken against those who are found guilty.

6. ACADEMIC PROGRAMMES

Maris Stella, a composite college, offers courses at intermediate, undergraduate and post-graduate levels.

6.1. INTERMEDIATE PROGRAMME

Eligibility:

S.S.C., C.B.S.E., I.C.S.E. or any other equivalent course

Part I: i. English

ii. Telugu / Hindi / Sanskrit

Part II: One of the following combinations:

1. Mathematics, Physics, Chemistry
2. Physics, Chemistry, Botany and Zoology
3. Mathematics, Economics, Commerce
4. History, Economics, Civics
5. History, Special English, Civics
6. Commerce, Economics, Civics

6.2. UNDER GRADUATE PROGRAMMES

Eligibility:

Intermediate, 10+2, or any other equivalent programme

The programmes offered:

B.A. / B.Sc. / B.Sc. (A & R) / B.Com. / BBA

Each year of study is divided into two semesters. The duration of a semester is 90 working days. The semester from June to October is the odd semester and the semester from November to April is the even semester.

In each semester, the course work includes lectures, tutorials, practicals, assignments, seminars, student study projects, community service project, apprenticeships/ internships/ on the job training (summer & semester-long). Each Under Graduate Programme consists of the following parts:

For the Batch of 2022 :

Part I: (i) General English

(ii) Telugu / Hindi / Sanskrit / French

Part II: Core Courses & Skill Enhancement Courses (Electives)

Part III: Life Skills and Skill Development Courses (Electives)

Part II - Combinations offered: B.Sc.: English Medium

1. Mathematics, Physics, Chemistry
2. Mathematics, Physics, Computer Science
3. Mathematics, Statistics, Computer Science
4. Mathematics, Electronics, Computer Science
5. Mathematics, Chemistry, Computer Science
6. Chemistry, Botany, Zoology
7. Botany, Biotechnology, Chemistry
8. Food Science & Technology, Microbiology, Chemistry
9. Microbiology, Biotechnology, Chemistry
10. Food Science & Technology, Microbiology, Biochemistry
11. Agriculture & Rural Development (4 years)

B.A. : English Medium

1. History, Economics, Political Science
2. History, English Literature, Political Science
3. History, English Literature, Tourism & Travel Management
4. Journalism, English Literature, Political Science

B.Com.: English Medium

1. General
2. Tax Procedures and Practice
3. Computers

BBA : English Medium

1. General
2. Digital Marketing
3. Analytics

Projects: Projects are carried out by the students in the third year based on their elective courses. It equips students for higher learning and research and contributes significantly to enhance their practical knowledge and their ability to work in a team.

The following programmes are offered as **majors and minors** w.e.f. 2023 batch onwards.

1. B A Honours (History)
2. B A Honours (Economics)
3. B A Honours (Political Science)
4. B A Honours (Special English)
5. B A Honours (Tourism & Travel Management)
6. B A Honours (Journalism & Mass Communication)
7. B A Honours (Public Policy) (with IAS Coaching)
8. B Com Honours (General)
9. B Com Honours (Tax Procedures & Practice)
10. B Com Honours (Computer Applications)
11. BBA Honours (Business Administration)
12. B Sc Honours (Mathematics)
13. B Sc Honours (Physics)
14. B Sc Honours (Chemistry)
15. B Sc Honours (Computer Science)
16. B Sc Honours (Statistics)
17. B Sc Honours (Electronics)
18. B Sc Honours (Zoology)
19. B Sc Honours (Botany)
20. B Sc Honours (Biochemistry)
21. B Sc Honours (Food Science & Technology)
22. B Sc Honours (Microbiology)
23. B Sc Honours (Biotechnology)
24. B Sc Honours (Agriculture & Rural Development)
25. B Sc Honours (Forensic Science)
26. B Sc Honours (Dairy Science)
27. B Sc Honours (Medical Image Technology)
28. B Sc Honours (Artificial Intelligence)

To instill social responsibility and compassion in students, the institution has included a 180 hour community service project during summer at the end of the first year. In the summer at the end of the second year, an eight-week

internship is undertaken to make students employable. In the sixth semester, students are required to undergo semester-long internship to develop hands-on technical skills that are essential for success in the professional world.

6.3. POST GRADUATE PROGRAMMES

The College offers the following Post Graduate Programmes.

Eligibility:

- Admission for the PG courses is made based on the Common Entrance Examination conducted by the University (KRU CET/ ICET).
- The candidate must hold Bachelor's degree in the relevant subject and also satisfy the minimum pass percentage for securing admission into the respective PG programmes.

The programmes offered:

1. M.A. Economics
2. M.A. English
3. M.Com.
4. M.Sc. Mathematics
5. MBA

7. VALUE ADDED COURSES

The following certificate courses are offered by the College to enhance creativity and employability skills of students:

(i) Offline Courses

1. Programming in C
2. Computer Animations
3. Vermitechnology
4. Agricultural Biotechnology
5. Mushroom Cultivation
6. Herbal Medicine
7. Bakery & Confectionery
8. Minimum Support Price for Agricultural Crops in AP
9. Seedbed Preparations
10. Beauty Management

11. Cutting & Tailoring
12. Painting & Muggam Work
13. English for Competitive Examinations
14. English for Empowerment
15. Earn While You Learn
16. Making Jute Products
17. Wealth Out of Waste
18. Telugu DTP
19. CPBFI (Bajaj Finserv)
20. Securities Market
21. e-Commerce & Digital Marketing (APSSDC)
22. Amazon Web Services (APSSDC)
23. Event Management
24. Full Stack Web Development
25. Advanced Excel
26. Tally
27. G.S.T.
28. Business English

(ii) Service-Learning Courses (Offline)

1. English for Communication
2. Spoken Hindi
3. Multiculturalism
4. Street Foods - Nutrition & Hygiene
5. Rural Women Empowerment
6. Practice of Human Rights
7. Development of Human Values
8. Basic Statistical Tools
9. Energy Conservation & Sustainability
10. E-Literacy
11. Water Analysis
12. Public Health in Nutrition
13. Contagious Diseases
14. Diabetes Education

15. Civic Health on Communicable Infections

16. Unorganised Retailing

(iii) MOOCS

Adopted Massive Open Online Certificate Courses offered by SWAYAM-NPTEL.

Important:

- Every student should register for and complete successfully at least one online and one offline value-added certificate courses within the first three semesters of her study at UG level to be eligible for the award of degree.
- Extra credits are reflected in individual mark sheet but are not included in calculation of SGPA and CGPA.
- Credits and certificates will be given only to those students who successfully complete the courses.

8. EXTRA-CURRICULAR ACTIVITIES & STUDENT CLUBS

8.1. EXTRA-CURRICULAR ACTIVITIES

Extra-curricular activities are an essential part of the Whole Person Education offered by the College.

Social Responsibility & Citizenship:

1. NSS
2. NCC
3. STARS / Community Service (Mandatory)

Physical Fitness:

1. Sports / Games
2. Yoga (Mandatory)

Fine Arts:

1. Dance (Classical & Zumba)
2. Music
3. Painting & Muggam Work
4. Dramatics

Important:

- Every student should enroll in one of the Extra-Curricular Activities other than ‘Yoga’ and Community Service.

- Students opting for NCC will continue in the same activity for three years.
- Students opting for NSS will be required to pursue these activities for a minimum of two years.
- Minimum 50% attendance is required for eligibility to take SEE.

8.2. STUDENT CLUBS

Student clubs are formed to cater to the artistic/special interest dimension in students. The club activities are designed to promote their interests, talents and skills as part of the college vision of whole person education. The various clubs established in the college include:

1. Literary Clubs
2. Cultural Clubs
3. Arts Clubs
4. Commerce Club
5. Science Clubs
6. Language Clubs
7. Eco/Green Club
8. Red Ribbon Club
9. Sports & Games Club

Important:

Every student should enroll in one of the student clubs structured by the different departments.

9. TESTING & EVALUATION

9.1. EXAMINATIONS

INTERMEDIATE PROGRAMME

- Regular testing and evaluation is indispensable for systematic and consistent intellectual work.
- Students are expected to be regular in taking up monthly test and terminal examinations.
- Examinations are held at the end of each term. All students are required to take these examinations. Failure in this regard will be viewed seriously.

UNDER GRADUATE PROGRAMME

Present III year Under Graduate Programmes are based on the semester pattern, requiring six semesters of study for a bachelor's degree. Each semester has a minimum of fifteen weeks of six working days per week or ninety working days.

Evaluation of students shall be based on both Continuous Assessment (CA) for 50 marks and Semester End Examination (SEE) for 50 marks w.e.f. 2019 batch onwards.

Continuous Assessment:

- CA has two components. The first component comprises one written test for 25 marks. The written test will be held after eight weeks / 48 days from the beginning of the semester.
- Second component may include project work / seminar / field trip / quiz / assignments etc. It carries 25 marks of which assessment for a minimum of 10 marks will be online.
- There is no minimum mark required for passing in the CA.
- It is compulsory for a student to take CA test and II Component to be eligible for SEE.
- Students can choose to write a Continuous Assessment Improvement Test (CAIT), conducted towards the end of the semester if they wish to improve their performance.

The I & II year Under Graduate Programmes are based on the semester pattern. Each semester has a minimum of fifteen weeks of six working days per week or ninety working days.

Evaluation of students shall be based on both Continuous Assessment (CA) for 50 marks and Semester End Examination (SEE) for 50 marks w.e.f. 2023 batch onwards.

Continuous Assessment:

- CA has two components. The first component comprises two written tests for 25 marks. The first written test will be held after seven weeks / 42 days after the beginning of the Semester. The second written test will be held after 12 weeks / 72 days after the beginning of the Semester. Better of the two tests is considered.
- Second component may include project work / seminar / field trip / quiz / assignments etc. It carries 25 marks of which assessment for a minimum of 10 marks will be online.

- There is no minimum mark required for passing in the CA.
- It is compulsory for a student to take both CA tests and Second Component to be eligible for SEE.

Semester End Examination (SEE):

- i) There shall be a comprehensive examination of three hours duration at the end of each semester.
- ii) A student is eligible to take SEE if she has
 - Required attendance in each course.
 - Taken both components of CA.
 - Has paid the examination fee before the due date.
- iii) Not eligible (NE) students are also required to pay the examination fee to be promoted to the next semester.

For Supplementary candidates only:

Supplementary candidates have to answer the same question paper as in the case of regular candidates, provided their syllabus and model question paper are the same.

Requirement for Pass:

The minimum marks required for passing in each course is as follows:

For Theory Courses:

Programme	SEE	Aggregate of CA & SEE
B.A./ B.Sc./ B.Com.(General & TPP) / B.Com.(Computers) / B.A.(TTM) / BMS / BBA / B.Sc.(Agriculture & Rural Development)	40%	40%
B A., B Com. & B Sc. Honours		

For Practical courses:

The minimum marks required for passing in each practical course is 25 out of 50.

Malpractices:

- The college takes a serious view of unfair methods in all theory and practical examinations.
- Cases of malpractice noticed at any stage are severely punishable. Cancellation of all examinations taken or to be taken by the candidate

during that specified period is the immediate minimum punishment suggested.

- If any student is found guilty of malpractice on more than one occasion during her stay in the college, all the examinations taken or to be taken by her during that semester will be cancelled and she may be debarred from examinations for three years.

Duration of the programme:

- A student who is unable to complete the programme within the normal period, N years or minimum duration prescribed for the programme, may be allowed two years' time beyond the normal period (N+2) to clear any backlogs in order to qualify for the degree.
- In exceptional cases like major accidents or child birth, an extension of one year beyond the maximum time span (N+2+1) will be considered.

POST- GRADUATION PROGRAMME

Evaluation of the students is based on both internal assessment and Semester End Examination. Each course carries 100 marks divided into 70 marks for external assessment and 30 marks for internal assessment.

Internal Assessment:

- Internal assessment has two written examinations for 30 marks each and the average is taken.
- Candidates shall put in attendance at the college for not less than 80% of the total number of working days in each semester.

Semester End Examination:

- Every student is required to take the Semester End Examinations at the end of each semester.
- The examination is for 3 hours duration and carries 70 marks.
- Students who are unable to take the SEE in any course, for any reason shall be eligible to take the same whenever it is offered.

9.2. ATTENDANCE

INTERMEDIATE PROGRAMME

- 80% attendance is required for eligibility to take the Intermediate Board Examinations.

UNDER GRADUATE PROGRAMME

Attendance shall be taken at every lecture and practicals of any kind prescribed in the college time table. Students who do not have the required percentage of attendance will not be allowed to attend the Semester End Examinations.

Part I & Part II Courses:

- 80% attendance per course is required for eligibility to take SEE in theory and practicals. The requirement of 80% is for theory and practicals separately and not as average. Also, each student has to complete 75% of the practicals prescribed in the curriculum by the end of every semester.
- Students having 71% - 79% attendance in theory and practicals may be granted condonation.
- Students having 60% - 70% attendance in theory and practicals are not eligible (NE) to write SEE unless they submit leave letters attested by the parent along with the medical certificate (if under medical grounds), and all supporting documents like medical tests, prescriptions etc.
- Students having less than 60% attendance in courses under Part I and Part II are not eligible (NE) to write SEE and will have to take the SEE whenever they are offered the next time.

Important:

Students having less than 60% attendance in more than half the total number of courses in a Semester will be required to be readmitted to the same semester to continue the programme.

Part III: Skill Courses:

- 70% attendance per course is required for eligibility to take SEE.
- Students having 61 - 69% attendance in Skill courses may be granted condonation.
- Students having 50% - 60% attendance in Skill courses are not eligible (NE) to write SEE unless they submit leave letters attested by the parent along with medical certificate (if under medical grounds), and supporting documents like medical tests, prescriptions etc.
- Students having less than 50% attendance in Skill courses are not eligible (NE) to write SEE and will have to take the SEE whenever they are offered the next time.

Extra-Curricular activities:

- Attendance requirement for extra-curricular activities is 50%. If attendance is less than 50% in the extra-curricular activity, the student will have to repeat that activity in the following semester.

Note: The decision of the Principal shall be final in all matters concerning attendance.

9.3. RESULTS

Results shall be declared by the Controller of Examinations and will be displayed on the college notice board and also in the college website (www.marisstella.ac.in). Marks Memo will be issued after each semester. Students should keep the statement of marks carefully. Duplicate mark sheets will be issued only on application along with prescribed payment.

- A student who successfully completes all courses prescribed for the semester will be awarded Semester Grade Point Average (SGPA).
- Cumulative Grade Point Average (CGPA) will be awarded after the successful completion of the programme.

Revaluation

- A candidate may apply for revaluation of any course in any subject of SEE to the Principal within one week of the declaration of results.
- The application along with the fee receipt has to be forwarded by the Principal to the Controller of Examinations through the Grievance Committee.

Supplementary Examinations

- For all theory courses of I to VI / VIII Semesters a re-examination will be offered in the subsequent semesters to enable students to clear the backlog.
- A student will be permitted to retake courses and examinations under the same regulations only as long as they are offered. After that, the student will have to take the courses that are currently offered and take the examination under the existing regulations.

9.4. GRADING

As the college has adopted CBCS, grades are awarded after the completion of each course.

- Awarding of marks in keeping with the general practice generally is on an arbitrary basis. Grades are awarded to indicate the achievement status of students. CGPA is given on completion of the programme.
- Absolute grading is adopted for all the courses.

Range of Marks (CA + SEE)	Grade Points	Grade	Performance
90 – 100	9.0 – 10.0	O	Excellent
80 – 89	8.0 – 8.9	A	Very Good
70 – 79	7.0 – 7.9	B	Good
60 – 69	6.0 – 6.9	C	Above Average
50 – 59	5.0 – 5.9	D	Average
40 – 49	4.0 – 4.9	E	Pass
Below 40	0	F	Fail
Absent	0	AA	Absent

Semester Grade Point Average (SGPA) is calculated by considering all the courses of the semester.

$$SGPA = \frac{\sum(C_i \times G_i)}{\sum C_i} \text{ where}$$

C_i = No. of credits,

G_i = Grade points.

To arrive at marks scored in a course, multiply grade point G_i by 10.

- After completion of all the courses, the minimum number of credits required for B.A. / B.Sc. / B.Com. / BMS / BBA the CGPA shall be given separately for Part I, Part II and Part III.

$$CGPA = \frac{\sum(C \times GP)}{\sum C} \text{ where}$$

C = No. of credits,

GP = grade points.

Note: Certificate courses are not considered in calculating CGPA.

10. GENERAL RULES & INFORMATION

College Timings:

- Monday to Friday : 9.00 a.m. to 4.00 p.m.
- Saturday : 9.00 a.m. to 1.00 p.m.

College Office Timings:

- Monday to Saturday : 8.30 a.m. to 5.00 p.m.
- Lunch Break : 1.20 p.m. to 2.20 p.m.

Office Timings for students:

- 8.30 a.m. to 9.00 a.m.
- 12.30 p.m. to 1.20 p.m.
- 4.00 p.m. to 5.00 p.m.

College Fees:

- Every student in the college will pay the college fees on or before the due date.

ID Card:

- Every student is provided with an ID card which she must keep as long as she is a student of this college.
- The student has to produce the ID card for all the academic/administrative purposes (Library, Lab, office, etc.)
- Misuse and exchange of ID card is severely punishable.
- Identity card along with the hall-ticket should also be produced for taking any examination, theory or practical.
- ID card should always be worn around the neck.
- The student has to surrender her ID card at the time of collection of course completion certificate.

Leave Rules:

- No student shall absent herself without leave letter.
- Application for leave must be made in writing addressed to the Principal.
- In case of sickness necessitating more than two days leave, the students are required to produce a medical certificate along with the leave letter immediately on re-joining classes, to the Vice-Principal.

Change of Residence & Contact Number:

- The student shall report in the college office, within three days, \ whenever there is a change of residence.
- The student is expected to intimate the change of contact number in the college office and to her mentor.

Procedure for obtaining T.C., C.C., S.C., M.C. & O.D.:

- All the Senior Inter, final year degree & P.G. final year students can apply for T.C., C.C. & S.C. by enclosing the ‘no dues’ certificate obtained from the library, college office, and departments.
- If a student desires to obtain a certificate (Transfer, Conduct, Study etc.) she shall apply for the same in the college office and collect it after a week.
- Generally, no certificate will be issued in less than 48 hours’ notice.
- Application for a certificate should be addressed to the Principal.
- All fees must be paid by the notified due date.

Migration Certificate (M.C.):

Students must submit a photocopy of the provisional certificate, together with a DD for the required amount in favour of ‘The Registrar, Krishna University’.

Original Degree (O.D.):

The application form for the Original Degree can be obtained in person from Krishna University or by downloading it from the university website. The filled in application form duly signed by the Principal should be submitted to the university.

11. STUDENT WELFARE & TRAINING PROGRAMMES

11.1. STUDENT WELFARE

Parent-Teacher Meet

Parents are encouraged to meet the staff members at any time during working hours in order to facilitate co-operation and collaboration in the growth and progress of their wards.

Parents are required to meet the college authorities whenever they are asked to do so.

Mid-day Meals

A nutritious meal is provided during lunch break to identified economically challenged students. Funds required for this programme are generated by contributions from some of the present and retired staff members and well-wishers of the college.

Mentoring

Personal guidance for both academic and personal matters is made available to students through the mentoring programme. A group of students is allotted to each mentor for support and guidance.

Counselling

The aim of education at Maris Stella has always been to prepare students not only for examinations but also for the challenges of life. Professional counsellor is available to students on campus on appointment. The timings of the counsellors are posted outside the Counsellor's office.

Anti-Sexual Harassment Committee / ICC

This committee examines and resolves cases of sexual harassment on the campus.

Anti-ragging Committee

This committee addresses issues of ragging on the campus and has faculty and student members.

Anti-Drug Committee

The Anti-Drug Committee ensures a drug free campus and creates awareness among the students on the ill-effects of drugs.

Grievance Redressal Committee

The Grievance Committee redresses grievances pertaining to all aspects of campus life. Grievances relating to examinations, however, are examined and resolved by the Controller's Office.

Women Empowerment Cell (WEC)

The Women Empowerment Cell attempts to create awareness of women's issues and promote positive action for women's welfare.

Career Guidance & Placement Cell

The Career Guidance and Placement Cell provides comprehensive and quality career development programmes and employment avenues. These resources equip the diverse student community to successfully meet the demands and challenges of a career.

Objectives

- To organize training programmes/ workshops/ seminars and special events to assist students for life.
- To provide information on jobs and career opportunities.
- To provide employment opportunities through recruitment programmes on campus and to foster partnerships both on and off the campus.
- To mobilize resources for needy students to apply for jobs or to start enterprises.

Language Partnership Programme (LPP)

The LPP is meant for the improvement of the English language. The main objective of the LPP is to improve communicative skills in English. The LPP focuses on the first year under graduate students and on those who need to improve English language proficiency.

Remedial Coaching

Remedial coaching is designed to help students improve their academic performance. Remedial coaching is given for each course during the remedial period by the respective course teachers.

Student Feedback

Student feedback is taken on the curriculum, on academic programmes, faculty and college, each semester. The Deans of Academic Affairs obtain the feedback from students.

11.2. STUDENT TRAINING

The College places great emphasis on personality development of the students. By the end of the third year every young student is expected to grow into a confident, competent and compassionate individual.

SOCIAL RESPONSIBILITY & CITIZENSHIP

(i) National Service Scheme (NSS)

The aims of the National Service Scheme may be broadly outlined as follows:

- To be constructively involved in the needs and problems of the community, particularly the poor.
- To instill in the student social concern for the underprivileged.
- To create greater respect for dignity of labour through participation in manual work.
- To train students in leadership by imparting human skills to face societal challenges.

These aims are to be realized by a wide variety of service projects selected and carried out by the students themselves under the guidance and supervision of the Programme Officer of the National Service Scheme in the College.

(ii) National Cadet Corps (NCC)

The NCC plays a vital role in moulding the character of its cadets. It lays great emphasis on developing leadership qualities among the cadets and inculcating them the spirit of sportsmanship.

Aims of the NCC

- To create a force of disciplined and trained human power which provides assistance to the country in case of emergency.
- To develop leadership, comradeship, character, spirit of sportsmanship and the ideal of service.

(iii) STARS (Stellites to Awake and Reach out to the Society) / Community Service

Outreach programmes cater to diverse needs of the underprivileged in society. One of the objectives of the college being empowerment of women and children, these outreach programmes create awareness among students and sensitise them to stark realities of life. Students also get a first hand knowledge of real-life situations and gain experience in tackling the challenges in whatever little way they can. This exposure enables them to be communicative, empathetic and humanitarian in their outlook.

Various sections of society derive solace and help in different forms from these programmes. They become articulate and confident with the motivation and stimulation given by these programmes.

The following projects have been taken up under STARS / Community Service :

- Gender Studies
- Clean Village
- Health & Hygiene
- Empowerment of Women
- Constitutional awareness
- Eco-friendly Village
- School reach-out programmes
- Energy Literacy awareness

PHYSICAL TRAINING

(i) Sports / Games

- The physical training course prescribed by the college includes sports, games and physical exercises.
- Sports, games and physical exercises help the students to maintain physical fitness and rejuvenate themselves after the hectic academic activity.
- The undergraduate students can opt for physical training as one of the extra-curricular activities.
- The Intermediate and P.G. students can undergo physical training after college hours depending on their interest.

(ii) Yoga

It teaches the student to appreciate the ageless wisdom enshrined in the exercises and trains to keep her mind and body at peace through the ups and downs of daily life.

OTHER TRAINING

(i) Literary Activities

This activity is intended to develop the writing and speaking skills of students both in English and Telugu, preparing them for careers in various fields such as journalism.

(ii) Cultural Activities

Students joining these groups will be trained in group singing and group dancing, awakening in them an appreciation of the vast cultural heritage of our country.

Competitions in dance, singing, drama, debate, essay writing, rangoli, etc. are held during Cultural Week and prizes are awarded on College Day.

12. INFRASTRUCTURE

Hostel

The hostel is a home away from home wherein the hostelites are united as one large, happy family. They elect their own office bearers and committees at the beginning of each academic year. These office bearers then assume responsibility for the many and varied activities of hostel life, which include social, inter-floor sports, entertainment, library and mess. Ragging is absolutely forbidden. Serious disciplinary action will be taken against students resorting to ragging.

Gymnasium

A well-equipped, spacious gymnasium is located in the campus for both students and staff.

Canteen

Canteen facility is available for staff and students on the campus.

The Bank

The Canara Bank, Bharathi Nagar Branch, located in a separate block within the campus caters to the diverse needs of the staff, students and general public.

Bank Timings:

Monday to Friday: 10.00 A.M. to 3.30 P.M.
 02.00 P.M. to 2.30 P.M. (Lunch)

Saturday: 10.00 A.M. to 12.30 P.M.

Stationery, Photocopy & DTP Centre

The college provides photocopying, and DTP facilities for the faculty and students at this centre.

Internet & WiFi facility

Good internet and WiFi facility is available both for faculty and students in the college.

Media Centre

It provides in house e content preparation facility which enables quality video lectures, to staff and students.

Laboratories

Good, spacious and well-equipped laboratories are maintained by all the physical, biological sciences and computer science departments. Language labs to develop listening and speaking skills in English are also available.

Skill Development Centre

The Skill Development Centre in the college promotes skills among staff and students.

Auditorium

The college auditorium hosts numerous events like national conferences / workshops / seminars / FDP / other student related activities.

Audio Visual Room

The well-equipped audio-visual room is used to hold various activities, staff and student meetings. It is also used as a smart class room and for presentations during national conferences / workshops / seminars organized in the college.

Smart / Virtual / Digital Class Rooms

Smart/Virtual/Digital Class Rooms are used for ICT enabled teaching and learning.

- Multi purpose Hall
- Conference Hall
- Students' Activity Corner
- Students' Rest Room
- Lifts
- Guest Rooms

Open Stage

Major functions, assemblies, celebrations and competitions take place on the open stage. Students exhibit their talents on this stage during cultural week and other celebrations.

Sports Ground & Indoor Stadium

A big and well-laid out playground and a specially designed indoor stadium are available to provide physical exercise and to cater to sports enthusiasts. Regular sessions of sports and games are held here as part of the curriculum.

Green Rooms

The main open stage, the college auditorium and the indoor stadium are provided with well-equipped green rooms for the convenience of participants during college celebrations, other performances and competitions.

Ramps

Physically challenged students are facilitated with ramps at different places in the campus. Toilets with grab bars are also available.

Infirmary

A room is provided for students who fall ill on the campus and are unable to remain in class.

RO Water Facility

Reverse Osmosis water facility is provided for the health and safety of faculty and students.

Fire Extinguish Service

The college buildings are totally secured with fireproofing for the protection of the campus community.

Solar Panels

Uninterrupted power supply is provided through solar panels.

13. COLLEGE TRADITIONS

Re-Opening Service

At the beginning of each year a re-opening service is held to ask God's help and blessings for the new academic year.

Senior Friends

Senior students volunteer to act as guides and special friends for the first few weeks of the academic year to the junior students who may find it difficult to adjust to college life.

Orientation / Students Induction Programme (SIP)

During the first week of every academic year the junior students are welcomed and acquainted with the various aspects of college life by special talks followed by an interactive session.

Foundation Day

16th July is observed as College Foundation Day.

Teachers' Day

Teachers' Day is celebrated on 5th September by the management and students. Staff who have completed 25 years of service in the college are also felicitated by the students and management on this occasion.

Founder's Day

Founder's Day is celebrated on 15th November to commemorate the death anniversary of Blessed Mary of the Passion, Foundress of Franciscan Sisters of Mary.

The Annual Retreat

Opportunities are provided for Catholic students to make a retreat in the course of the academic year.

Talent Fiesta Week

Every year cultural programmes with a theme are held for a week for the students of the college. Various competitions such as literary (elocution, essay writing, debates, drawing, painting etc.), cultural (singing, dance, rangoli, drama etc.) are conducted.

Hostel Day, Sports Day & College Day

Hostel Day, Sports Day and College Day are celebrated every year. Prize distribution is also held on these occasions.

Annual Christmas Fete

A fund raising programme to help the deserving within and outside the college is held every year in the month of November. Students are given an opportunity to make use of their creativity and talents.

Christmas

Christmas is celebrated every year in the college (campus and hostel) during the Christmas season.

Farewell Service for Outgoing Students

A valedictory programme is organized at the end of the year to bid farewell to the outgoing students. A farewell prayer service is also conducted.

Faculty Development & Orientation Programmes

- The college sponsors the faculty to attend seminars/workshops/conferences to enhance their knowledge and capabilities.
- In-house training programmes are also conducted for staff members at the beginning of every academic year.
- Awareness programmes on new technologies are also organized for staff.
- Faculty pursuing research are provided monetary incentive for their research.

14. THE LIBRARY

The Maris Stella College Library is located in the centre of the campus with two separate blocks for degree and P.G courses with a collection of more than 111730 books. The library has a wide collection which includes latest books, journals, periodicals, CDs & DVDs. This collection is updated every year. The UG and PG libraries are both under the supervision of professional librarians. The open access system is followed to enable students to select books of their choice.

The library is fully automated. Library operations are maintained with one server and four client systems. Systems are arranged in the library with internet connection for the users to browse OPAC and other e-resources. OPAC is available throughout the campus in intranet. All the semester end question papers are digitized and are available in OPAC.

Library Website

www.marisstella.ac.in/library.htm provides all the information regarding library collection and services. It also provides links to free e-resources.

- Every student is required to attend an orientation program 'Know Your Library' immediately after admission.

- The entire library collection has been automated with barcode technology. Students and staff are provided with bar-coded library ID cards for the circulation of books.
- The top five students in each class are allowed to borrow two extra books in recognition of their good performance.
- Books for preparation for competitive examinations are available in a separate wing in the reference section. The latest books are added every year.

Library working hours

Monday to Friday: 8.30 a.m. to 5.30 p.m.

Saturday: 8.30 a.m. to 3.00 p.m.

The library is closed on Sunday and on all public holidays.

Library Rules

1. No printed matter or files are allowed inside the library.
2. Strict silence should be maintained in the library and no combined study or group discussion is permitted in the library.
3. Dictionaries, reference books etc. are to be used within the library only.
4. Periodicals placed on the magazine racks should not be mishandled.
5. Books must not be marked or defaced in any manner.
6. Students should examine each book before borrowing and immediately report any damage to the librarian. Should they fail to do so, they will be held responsible for any damage detected after their use of the book.
7. Readers shall replace any book or library property damaged by them.
8. Barcode, spine and date labels inside the back cover of each book shall not be tampered with. Serious action will be taken for any violation of this rule.
9. No Transfer Certificate or Conduct Certificate shall be issued to a student until borrowed books have been returned and any dues outstanding against the student discharged.
10. To assist them in finding books, students are advised to search through the computer catalogue (OPAC).
11. No book will be issued or taken back unless the student produces her identity card.

12. Books may be borrowed for a week, renewed if there are no requests for them. They may not be renewed more than three consecutive times. Books not available at the time of application may be reserved.
13. A fine of Rs.5/- is imposed for each day for overdue books.
14. A member against whom any fine or other charge is outstanding shall not be allowed to take back her card or to borrow until she has paid the amount due.
15. All books must be returned to the library on the date announced before the end of the last semester after which no book will be issued.
16. Exchange of library ID cards is not permitted.

Book Bank

The purpose of the book bank is to provide text books to economically disadvantaged and deserving students. Books will be issued on loan to such students for one academic year.

A student borrowing books from the book bank shall be fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss, she shall replace it with a new copy of the book or pay such compensation as may be decided by the principal. The borrowers are not allowed to sub lend the books.

All books on loan must be returned at the end of each semester. If the books are not returned on time, the student will not be eligible to borrow books in future.

Original certificates will be issued only on the production of a clearance certificate from the librarian. The librarian may recall any book at any time even if the normal period of loan has not expired.

15. ALUMNAE

MSAA (Maris Stella Alumnae Association) is a channel to connect and bond with old friends, make new ones from across batches, seek and offer help, and have loads of fun during the vibrant meetings. The alumnae of Maris Stella are spread far and wide in responsible positions and are contributing their part to society while upholding the ideals and the values of the College. The members meet at least once a year.

Objectives

- To encourage the alumnae to take an abiding interest in the progress and development of the alma mater.

- To create awareness about the achievements, contribution and the rich heritage of the college amongst the alumnae, present students and society.
- To encourage and assist the spread of education through the institution of memorial prizes to meritorious students and scholarships to deserving students.
- To mobilize resources for the updating of infrastructure in the campus.

16. PRIZES/AWARDS

Proficiency Prizes

Proficiency Prizes are awarded to the best student in Inter, Degree and PG courses.

Memorial Prizes

Memorial Prizes are instituted by donors, well-wishers, alumnae, retired and present staff members to students for excellent performance in various subjects every year.

Appreciation

The students are encouraged to participate in various inter collegiate academic activities / competitions and sports meet at different levels. They are given consideration in attendance and certificate of appreciation.

17. THE IQAC

The IQAC (Internal Quality Assurance Cell) was set up in Maris Stella College in the year 2004. It functions at three levels.

- (i) Core Committee
- (ii) Advisory Committee
- (iii) Departmental Quality Assurance Cell (DQAC)

The IQAC members meet periodically to discuss various concerns pertaining to quality assurance, sustenance and enhancement in teaching, learning and evaluation.

IQAC members:

1. Dr. Sr. Jasintha Quadras, Principal – Chairperson
2. Dr. K. Naga Sundari, Director, MBA

3. Dr. S. Vanilatha, Dean, Academic Affairs
4. Dr. Sr. P.Japamalai, Dean, Academic Affairs
5. Dr. Sr. Kulrekha Mudartha, Dept. of Mathematics
6. Dr.Sr.K.Ramana, Dean, Planning & Communication
7. Dr.Sr.Asha, Controller of Examinations
8. Dr..D.V.Saraja, HoD, Dept. of Statistics
9. Dr. P. Lakshmana Swamy, Dept. of Agriculture & Rural Development
10. Dr. Sr. Leena Quadras, Correspondent
11. Ms. K.V.L. Prasuna, Office Superintendent
12. Mr. Venkatesh Gunti, CEO, UZVIS Company, Vijayawada – Employer
13. Mr. Kancherla Omkar Aneesh, Director, Indwell Constructions Pvt. Ltd, Vijayawada - Industrialist
14. Mr. R. Srinivasa Rao, Business (Vehicle Finance), Vijayawada
15. Prof. Saraswathi Raju Iyer, Head, Dept. of Sociology & Social Work, ANU, Guntur - Educationist
16. Ms. Sudeepthi Potluri, AGP, Govt. of A.P., - Alumna
17. Ms. M. Chandrika, III B.Sc. A & R - Student Representative
18. Dr. Sr. G. Innyasamma, IQAC Coordinator

18. STATUTORY & NON-STATUTORY BODIES

18.1. STATUTORY BODIES

GOVERNING BODY

1. Sr. Romaldina Rebello – Chairperson
President, The Institute of the Franciscan Sisters of Mary, Maris Stella College, Vijayawada
2. Dr. Sr. G.Innyasamma, Vice President, The Institute of the Franciscan Sisters of Mary, Maris Stella College, Vijayawada
3. Dr. Sr. Leena Quadras, Correspondent, Maris Stella College, Vijayawada
4. Dr. Sr. P.Japamalai, Head, Department of Zoology, Maris Stella College, Vijayawada
5. Dr. Sr. Kulrekha Mudartha, Department of Mathematics, Maris Stella College, Vijayawada

6. Dr. Sr. Asha, Controller of Examinations, Maris Stella College, Vijayawada
7. Dr. Sr. K. Ramana, Dept. of MBA, Dean, Planning & Communication
8. Dr. C. Krishnaveni, Department of Mathematics
9. Dr. K. Naga Sundari, Department of MBA
10. Sr. Veronica D'Souza, Bursar
11. Ms. Latha Pandiarajan, Managing Director, Ma Foi Group of Companies, Chennai, Tamilnadu – Industry
12. Ms. Rama Devi, K., Chairperson, ALEAP, Founder and President of Lady Entrepreneurs of India. Former member, Prime Minister's TaskForce on MSMEs, Alumna – Industry
13. Dr. Paul Wilson, Principal, Madras Christian College (Autonomous), Chennai, Tamilnadu - Educationist
14. Ms. Radhika, President, COWE India, A.P. Chapter, Entrepreneur.
15. Dr. A. Amrutha Valli, Associate Professor, Department of Microbiology, Acharya Nagarjuna University, Guntur
16. Prof. N. Usha, Dept. of English, Krishna University, Machilipatnam
17. Dr. Sr. Jasintha Quadras, Principal – Member Secretary

ACADEMIC COUNCIL

1. Dr. Sr. Jasintha Quadras, Principal – Chairperson
2. Dr. M. Koteswara Rao, Associate Professor, Dept. of English, Krishna University
3. Dr. M. Babu Reddy, Assistant Professor, Dept. of Computer Science, Krishna University
4. Dr. E. Dileep, Professor & Head, Dept. of English, Krishna University
5. Dr. Ch. Tulasi, Academic Guidance Officer, Commissionerate of Collegiate Education, Mangalagiri – Education
6. Dr. Illa Ravi, Principal, Dr. LHR Govt. Degree College, Mylavaram –Academician
7. Mr. Durga Prasad, Principal, Westin College of BusinessAdministration – Academician

8. Prof. Y. Srinivasa Rao, Vice-Principal, Dean R&D, SPIT, Managing Director, GoGreen Technologies Pvt. Ltd., Mumbai - Industry
9. Dr. Ch. Sekhar, Joint Director & Head of CIPET, CSTS, Vijayawada - Industry
10. Mr. Aneel Kumar, Advocate, High Court of Andhra Pradesh – Law
11. Dr. A. Sridhar Reddy, MDS, Chairman, Dr. Sridhar International Dental Hospital, Vijayawada, Chairman, Indian Red Cross Society, Andhra Pradesh State Branch – Medicine

Heads of the Departments

12. Ms. Y. Supriya
Department of English
13. Dr. V. N. Manga Devi
Department of Telugu
14. Ms. B. Karuna Harika
Department of Hindi
15. Dr. D. Ramakrishna
Department of Sanskrit
16. Dr. G. Beulah Pearl Sunanda
Department of History & TTM
17. Dr. N. Satyavedam
Department of Economics
18. Mr. J Suraiah
Department of Political Science
19. Mr. K. Sarath Chandra
Department of Journalism
20. Ms. K. Poojitha
Department of Commerce & Management Studies
21. Ms. G. Usha Kumari
Department of Mathematics
22. Dr. G. Little Flower
Department of Physics
23. Dr. S. Vanilatha
Department of Chemistry

24. Ms. T. Kiranmai
Department of Botany
25. Dr. Sr. P. Japamalai
Department of Zoology
26. Dr. P. Lakshmana Swamy
Department of Agriculture & Rural Development
27. Ms. E. Grace Lydia
Department of Computer Science
28. Ms. D. V. Saraja
Department of Statistics
29. Mr. Krishna Manohar
Departments of Biochemistry, Biotechnology, Microbiology
30. Ms. P. Bhavani
Department of Food Science & Technology
31. Dr. K. Naga Sundari
PG Department of Business Administration
32. Ms. S. Visalakshmi
Library and Information Sciences
33. Dr. Sr. S. Asha
Controller of Examinations
34. Dr. Sr. G. Innyasamma
IQAC Coordinator
35. Dr. Sr. Leena Quadras
Correspondent
36. Dr. Sr. Ramana. K.
Dept. of MBA & Member Secretary

Senior Faculty

37. Ms. P. Padmalatha, Department of Physics
38. Dr. Sr. Kulrekha Mudartha, Department of Mathematics
39. Ms. D. Santha Kumari, Department of Chemistry
40. Ms. B. Santhi Sree, Department of English

FINANCE COMMITTEE

1. Dr. Sr. Jasintha Quadras, Principal – Chairperson
2. Mr. P. Sunil Kumar, Auditor, Brahmayya & Co Chartered Accountants, Suryaraopet, Vijayawada.

3. Dr. K. Naga Sundari, Head & Director, Department of MBA
4. Sr. Veronica D'Souza, Bursar – Member Secretary
5. Dr. Sr. Leena Quadras, Correspondent

NON-STATUTORY BODIES

Planning & Evaluation Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. G. Usha Kumari, Vice Principal
4. Dr. Sr. S. Asha, Controller of Examination
5. Dr. S. Vani Latha, Dean, Academic Affairs
6. Dr. Sr. P.Japamalai, Dean, Academic Affairs
7. Dr. Sr. G.Innyasamma, Dept. of English, IQAC Coordinator
8. Dr. K. Naga Sundari, MBA, Head & Director
9. Dr. Sr. Kulrekha Mudartha, Dept. of Mathematics
10. Dr. Sr. Ramana K., Dean Planning & Communication - Coordinator
11. Sr. Veronica D'Souza, Bursar

Grievance Redressal Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. V. N. Manga Devi, Dean of Student Affairs
4. Ms. G. Usha Kumari, Vice Principal
5. Ms. Santhi Sri. J, Dept. of English
6. Ms. P. Padmalatha, Dept. of Physics - **Coordinator**
7. Ms. M. Vennela, III MPCs, Student
8. Ms. Priscilla, III B. Com Comp, Student

Examination Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. S. Asha, Controller of Examination, Coordinator
3. Ms. Syed M Parveen, Addl. Controller of Examinations
4. Dr. Sr. Kulrekha Mudartha, Dept. of Mathematics
5. Dr. K. Naga Sundari, Head & Director, MBA
6. Dr. G. Beulah Pearl Sunanda, Head, Dept. of History & Tourism
7. Ms. D. Santha Kumari, Dept. of Chemistry

Admission Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. V. Swapna, Dept. of Economics
4. Dr. N. Bharatha Jyothi, Dept. of Zoology
5. Mr. Krishna Manohar, Dept. of Biochemistry
6. Mr. Ravi Chandra, Junior Assistant

Library Advisory Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. S. Visalakshmi, Librarian-**Coordinator**
4. Ms. Ch. Hemalatha, Asst. Librarian
5. Dr. Ramakrishna, Head, Dept. of Sanskrit
6. Dr. K. Naga Sundari, Director & HoD, MBA
7. S. Charithasri III B.Com Comp, Student
8. B. Snehalatha Reddy II BA TTM, Student

Student Welfare Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. Ramana K. Dean, Planning & Communication
4. Dr. V. N. Manga Devi, Dean of Student Affairs, **Coordinator**
5. Ms. G. Usha Kumari, Vice Principal
6. Dr. G. Little Flower, Dean of Student Affairs
7. Sub. Lt. U. Swapna, Vice Principal, Intermediate
8. Ms. Swarupa, Dept. of English
9. Ms. K. Srinidhi, III BA HEP Student
10. Ms. B. Mary Mrudula, III CBZ Student

Anti- Sexual Harassment/ Internal Complaint Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. K. Ramana, Dept. of MBA
4. Dr. G. Buelah Pearl Sunanda, **Coordinator**
5. Ms. G. Usha Kumari, Vice Principal

6. Dr. G. Little Flower, Dean of Student Affairs
7. Dr. V. N. Manga Devi, Dean of Student Affairs
8. Ms. S. Padmavathi, Dept. of Mathematics
9. Ms. PSL Padmaja, Dept. of Commerce & Management
10. Ms. D. Punyavathi, Lab Attender

Extra-Curricular Activities Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. G. Usha Kumari, Vice Principal - **Coordinator**
4. Dr. G. Little Flower, Dean of Student Affairs
5. Ms. L.M.R. Swarupa Rani, Dept. of English
6. Dr. V. N. Manga Devi, Dean of Student Affairs
7. Dr. K. Swaroop Kumar, Dept. of Economics
8. Ms. Grace Lydia II BA Journalism, Student
9. Ms. R. Pooja Sri, II B. Sc. A & R, Student

Research and Ethics Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. K. Naga Sundari, Director & HoD MBA - **Coordinator**
4. Dr. P.V. Rekha Devi, Dept. of Biotechnology
5. Dr. S. Vani Latha, Dean, Academic Affairs
6. Dr. D. Ramakrishna, Head Dept. of Sanskrit,
7. Dr. N. Bharatha Jyothi, Dept. of Zoology
8. Ms. G. Viharika, II MBA, Student
9. Ms. S. Keerthi III B.Sc. CBZ, Student

Anti- Ragging Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. G. Usha Kumari, Vice Principal
4. Dr. Sr. Japamali, Dean of Academic Affairs
5. Ms. E. Grace Lydia, Head, Dept. of Computer Science - **Coordinator**
6. Ms. V. Swapna, Dept. of Economics, Vice – Principal, Intermediate
7. Ms. S. Manjula, Dept. of MBA

8. Dr. R. Ganga Raju, Dept. of Biochemistry
9. Ms. R. Divya Sri III B.Sc. MBYC, Student
10. Ms. Sanskriti Chettri, III BA Journalism, Student

Internal Academic & Administrative Audit (IAAA) Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. G. Usha Kumari, Vice Principal
4. Dr. S. Vani Latha, Dean of Academic Affairs
5. Dr. Sr. P.Japamalai, Dean of Academic Affairs
6. Dr. G. Innyasamma, IQAC Coordinator-**Coordinator**
7. Dr. P. Lakshmana Swamy, Dept. of Agriculture & Rural Development
8. Dr. K. Naga Sundari, Director & HoD, MBA
9. Dr. C. Krishnaveni, Dept. of Mathematics
10. Dr.D.V.Saraja, Dept.of Statistics

Anti - Drug Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Mr. G.S.K. Dhana Raju, CI, SEB, VJA East
3. Ms N. Kanaka Durga, SI, SEB, VJA East
4. Dr. D. Ramakrishna, Head, Dept. of Sanskrit - **Coordinator**
5. Ms. G. Usha Kumari, Vice Principal, Degree
6. Dr.K.Swaroop Kumar, Dept.of Economics
7. B. Manasa, II B.Sc. Computers, Student
8. Ms. Bhanu Chandana, II BA Political Science, Student
9. Ms. Meenakshi Sr. Inter MEC

Career Guidance and Placement Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. Ch. Lakshmi Hyma - **Coordinator**
4. Dr. N. Anupama MBA
5. Ms. P. Padmaja, Dept.of Commerce & Management
6. P. Malathi, Dept. of Computer Science
7. Ms. Geethika, II MBA, Student

Women Empowerment Cell

1. Dr. Sr. Jasintha Quadras, Principal
1. Dr. Sr. Leena Quadras, Correspondent
2. Dr. Sr. Ramana K. Dean, Planning & Communication
3. Dr. V. Manga Devi, Dean-Student Affairs – **Coordinator**
4. Ms. S. Manjula, Dept.of MBA
5. Ms. M. Rajani, Dept.of Political Science
6. Ms. Y. Supriya, HoD, Dept. of English
7. Ms. Charishma, III B.Sc. MECS, Student

Cultural & Literary Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. Ramana K. Dean, Planning & Communication
4. Ms. G. Usha Kumari, Vice – Principal, Degree
5. Ms. D. Saraja, HoD, Dept.of Statistics – **Coordinator**
6. Dr. V. N. Manga Devi, Dean of Student Affairs
7. Ms. K. Swetha Priya Kumari, Dept.of Commerce
8. Mrs.B.Santhisree, Dept.of English
9. Ms. B. Karuna Harika, Dept.of Hindi
10. Dr. G. Beulah, Dept. of History & TTM
11. Vasantha, III BA Journalism
12. Ms. Trisha II MBA, Student

Green Campus Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. Kulrekha Mudartha, Dept. of Mathematics
4. Dr.Sr.G.Innayamma, Dept.of English, IQAC Coordinator
5. Dr. Sr. Ramana K. Dean, Planning & Communication
6. Dr.G.Ponni, Environment Consultant, **Coordinator**
7. Dr. P. Lakshmana Swamy Dept.of Agriculture & RD
8. Ms.T.Kiranmayi, Dept.of Botany
9. Mrs.K.V.L.Prasuna, Office Superintendent

SC / ST Cell

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Mrs.L.M.R.Swaroop Rani, Dept.of English
4. Ms. B. Santhisree – **Coordinator**
5. Ms. Milcah Anila, Dept. of Zoology
6. Ms. Vennela - II MBA, Student

IPR Cell

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. Ramana K. Dean, Planning & Communication
4. Dr. K. Naga Sundari, Dept.of MBA - **Coordinator**
5. Dr. N. Bharatha Jyothi, Dept.of Zoology
6. Dr. P. Lakshmana Swamy Dept.of Agriculture & RD
7. Dr. P. V. Rekha Devi, Dept. of Biotechnology

Entrepreneurship Development Cell

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr.Sr.Kulrekha Mudartha, Dept.of Mathematics
4. Dr. Sr. Ramana K. Dean, Planning & Communication
5. Dr. Lakshmana Swamy – Dept.of Agriculture&RD , **Coordinator**
6. Dr. K. Naga Sundari, HoD, Director, MBA
7. Ms. K. Poojitha, Head, Dept.of Commerce
8. Ms. Sanjana, II MBA, Student
9. Ms. Y. Swathi, II BA Political Science, Student

NSS

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Srinivas Rao, Dept. of Telugu, **Coordinator Unit I**
4. Ms. Karuna Harika, Dept. of Hindi, **Coordinator Unit II**

NCC

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent

3. Captain. N. Sailaja, Dept.of History&TTM, ANO Army Wing
4. Sub. Lt. Swapna, Dept.of Economics, ANO Naval Wing

STARS / Community Service

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr.Sr.Kulrekha Mudartha, Dept.of Mathematics, **Coordinator**
4. Mrs.B.Santhisree, Dept.of English
5. Ms. B. Karuna Harika Dept.of Hindi
6. Dr. Srinivasa Rao, Dept. of Telugu

Sports & Games Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Ms. N.Sunitha, Physical Directress
4. Mr. V.Raj Kumar, Coach
5. Dr. Swaroop Kumar- **Coordinator**
6. Mrs.B.Santhisree, Dept.of English
7. Ms. P. Sravya, III B.Sc. MPCs, Student

Health & Wellness Committee

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr.V.N. Manga Devi –Dean of Student Affairs, **Coordinator**
4. Dr. G.Beulah Pearl Sunanda, Head, Dept.of History & TTM
5. Dr. N. Bharatha Jyothi, Dept.of Zoology
6. Ms. Manjula, Dept.of MBA

Minority Cell

1. Dr. Sr. Jasintha Quadras, Principal
2. Dr. Sr. Leena Quadras, Correspondent
3. Dr. Sr. Ramana K. Dean, Planning & Communication
4. Ms. D.Shanta Kumari – Dept.of Chemistry, **Coordinator**
5. Ms. Md. Parveen Syed, Dept.of Statistics
6. Dr. N. Satyavedam, Dept.of Economics

19. MEMBERS OF STAFF

Administrative Staff

Dr. Sr. Leena Quadras	: Correspondent
Dr. Sr. Jasintha Quadras	: Principal
Dr.Sr.Kulrekha Mudartha	: Coordinator, Extension Activities
Dr.Sr.G.Innyasamma	: IQAC Coordinator
Dr. Sr. Ramana K.	: Dean,Planning&Communications
Dr. Sr. S. Asha	: Controller of Examinations
Ms. G. Usha Kumari	: Vice Principal, Degree
Ms. U. Swapna	: Vice Principal, Intermediate
Ms. Syed M Parveen	: Addl. Controller of Examinations
Dr. S. Vanilatha	: Dean, Academic Affairs
Dr. Sr. Japamalai P.	: Dean, Academic Affairs
Dr. G. Little Flower	: Dean, Student Affairs
Dr. V.N.Manga Devi	: Dean, Student Affairs

Department of English

1. Dr. Sr. G. Innyasamma, M.A., M. Phil., Ph.D., PGDTE
2. Ms B. Shanthi Sri, M. A, M. Phil (Ph.D), A.P SET
3. Ms. L.M.R. Swarupa Rani, M.A., B.Ed.,
4. Ms. Y. Supriya, M.A., HoD.,
5. Ms. G. Suswara Deepika M.A.
6. Ms. P. Jhansi Lakshmi, M.A., SET

Department of Telugu

1. Dr. V. N. Manga Devi, M.A., M.Phil., Ph.D., HoD
2. Dr. R. Srinivasa Rao, M.A. M.Phil., Ph.D., NET, SET, JRF

Department of Hindi

1. Ms. B. Karuna Harika, M.A.

Department of Sanskrit

1. Dr. D. Ramakrishna, M.A., Ph.D., SLET

Department of History and Tourism & Travel Management

1. Dr. G. Beulah Pearl Sunanda, M.A., M.Phil., Ph.D., HoD
2. Lt. Ms. N. Sailaja, MTTM, M.A., ANO-Army Wing
3. Mr. V Anjani Simha, M.A., SET
4. Ms. B. Madhavi, M.A. A.P SET, T.S. SET

Department of Economics

1. Sub. Lt. Ms. V. Swapna, M.A., M.Phil., B.Ed., (Ph.D.)
ANO- Naval Wing, Vice – Principal, Intermediate
2. Dr. K. Swaroop Kumar, M.A, M.Phil., Ph.D., SLET
3. Dr. N. Sathyavedam M.A., M.Phil., Ph.D., SLET, HoD

Department of Public Policy-IAS

1. Mr.B.S.N.Durga Prasad,M.Tech, M.A., M.Sc
2. Mr. Puneeth Kumar Reddy, M.Sc
3. Mr. V.Durga Prasad, M.A., LLB
4. Ms.J.Chandrika, M.A
5. Ms.M.Divya Teja, B.Tech, M.A
6. Dr.Bade Saheb, Ph.D

Department of Political Science

1. Mr. J. Suraiyah, M.A., AP SET, TS SET, (Ph.D.), HoD
2. Ms. Rajani M.A., NET

Department of Journalism

1. Mr. K. Sarath Chandra, M.Sc. (Electronic & Print Media), PG Dip. in Journalism (Ph.D)

Department of Mathematics

1. Dr. Sr. Jasintha Quadras, M.Sc., M.Phil., P.G.D.C.A., M.S., Ph.D.,
Principal
2. Ms. G. Usha Kumari, M.Sc., Vice-Principal, HoD
3. Dr. Sr. Kulrekha Mudartha, M.Sc., M.Phil., Ph.D.,Coordinator-
Extension Activities
4. Dr. C. Krishnaveni, M.Sc., M.Phil., Ph.D.
5. Ms. S. Padmavathi, M.Sc.
6. Dr. Sr. S. Asha, M.Sc., M.Phil., Ph.D., Controller of Examinations
7. Ms. S. Dhana Lakshmi, M.Sc.

Department of Statistics

1. Ms. D. Vedavathi Saraja, M.Sc., (Ph.D.) HoD
2. Ms. Syed M Parveen, M.Sc., B.Ed. Addl. Controller of Examinations

Department of Physics

1. Dr. G. Little Flower, M.Sc., Ph.D., M.Ed., HoD, Dean, Student Affairs
2. Ms. P. Padmalatha, M.Sc., M.Phil., B.Ed.
3. Ms. R. Sara Kumari, M.Sc.
4. Ms. D. Jeevitha, M.Sc.
5. Ms. Ch. Sirisha, M.Sc.

Department of Electronics

1. Ms. M. Bhavana, M.Sc. (PTL)

Department of Computer Science

1. Ms. E. Grace Lydia, MCA, HoD
2. Ms. P. Vidhyavathi, MCA
3. Ms. P. Malathi, M.Sc., M.Tech., AP SET

Artificial Intelligence (A.I.)

Department of Chemistry

1. Dr. S. Vanilatha, M.Sc., MCA, M.Phil., Ph.D., SET, HoD, Dean, Academic Affairs
2. Ms. V. Javali, M.Sc.
3. Ms. D. Santha Kumari, M.Sc., B.Ed.
4. Ms. N. Uma Maheswari, M.Sc., SET

Department of Biotechnology

1. Dr. P.V. Rekha Devi, M.Sc., NET., Ph.D.
2. Ms. M. Sandhya Rani, M.Sc., (Ph.D)

Department of Microbiology

1. Ms. Syed Sufiya Sulthana, M.Sc.,

Department of Food Science & Technology

1. Ms. P. Bhavani, M.Sc. Food & Nutritional Sciences, HoD
2. Ms. K Sai Kalyani, M.Sc. Food Science, NET

Department of Biochemistry

1. Mr. Krishna Manohar K, M.Sc., SET., NET, HoD
2. Dr. R. Ganga Raju, M.Sc., Ph.D., SET., NET
3. Ms. V. Sri Venkata Vyshnavi, M.Sc.

Department of Botany

1. Ms. T. Kiranmai, M.Sc.
2. Ms M. Sushma, M.Sc., B.Ed

Department of Zoology

1. Dr. Sr. P. Japamalai, M.Sc., M.Phil., Ph.D., HoD
2. Dr. N. Baratha Jyothi, M.Sc., B.Ed., M.Phil., Ph.D.
3. Dr. G. Sravani, M.Sc. Ph.D.
4. Ms. R. Milcah Anila, M.Sc.

Department of Agriculture & Rural Development

1. Dr. P. Lakshmana Swamy, M.Sc., M.Phil., Ph.D., HoD
2. Mr. K. Manoj Kumar, M.Sc.
3. Ms. M Blessy Oliva, M.Sc. Plant Breeding & Genetics
4. Ms. D Gouthami, M.Sc. Agronomy
5. Mrs. K. Jasmi Priya, M.Sc., Agri-Eco.
6. Ms. A. Tejasree, M.Sc., Fruit Sci.

Department of Forensic Science

Department of Dairy Science

Department of Medical Image Technology

Department of Commerce

1. Ms. K. Poojitha, M.Com., PGDFM (Ph.D.), AP SET, HoD
2. Ms. K. Swetha Priya Kumari, M.Com. (Ph.D.)
3. Ms. P. Sai Lakshmi Padmaja, MBA, NET (Ph.D.)

Department of BBA

Department of MBA

1. Dr. K. Naga Sundari, MBA, PGDMM, M.Phil., Ph.D., SET, NET, Director & HoD
2. Dr. Sr. Ramana K., MBA, SET, Ph.D., Dean, Planning & Communication
3. Ms. S. Manjula, MBA
4. Dr. N. Anupama, M.B.A., Ph.D., SET
5. Ms. E. Theresa, MBA
6. Ms. Ch. Lakshmi Hyma, M.Com., MBA

Department of Library & Info. Science

1. Ms. S. Visalakshmi, M.A., M.Li.Sc.
2. Ms. Ch. Hemalatha, B.A., M.Li.Sc.
3. Ms. Ludiya B.A., B.Ed., M.Li.Sc

Physical Education

1. Ms. K. Suneetha, M.P.Ed

Administrative Staff

1. Sr. Arokia Mary, B.A. : Administrator
2. Ms. K.V.L Prasuna, M.Com., MBA : Office Superintendent
3. Sr. A Veronica D'Souza, B.Com. : Bursar
4. Ms.Ch.N.V.Jyothi Kumari, B.Com. : Senior Assistant
5. Ms.C.Sarada, M.Sc. : Senior Assistant
6. Mr. A. Ravi Chandra, B.Com. : Junior Assistant
7. Mr. B. Jedidiah Bharan, B.Tech : Junior Assistant
8. Ms. Lakshmi Durga, M.Com. : Accountant
9. Ms. Sk. Nasheerunnisa, M.A. : PA
10. Mr. K. Prasad, M.Sc (IT) : System Administrator
11. Mr. Y. Vinod, Diploma SBTET : System Administrator

Examination Section

1. Ms. P. Padmaja, M.Com. : Senior Assistant
2. Ms. B. Phani, MBA : Senior Assistant
3. Ms. E. Sowjanya, M.Sc. : Junior Assistant
4. Ms. N. K. Sabari Girisha : Junior Assistant

Support Staff

1. Mr. D.Raju Library Attender
2. Mr. G. Prakash Rao Office Attender
3. Mr. S. Vinod Lab Attender-Computer
4. Mr. B. Naresh Attender - Examination Section
5. Mr. V. Rajkumar Coach - Physical Education
6. Ms. D. Punyavathi Lab Attender-Biosciences
7. Mr. N. Krishna Rao Lab Attender-Chemistry
8. Mr. S. Kumar Lab Attender-Electronics

9. Mr. V. Prasanna Kumar	Office Attender
10. Ms. N. Nagamani	Sweeper
11. Ms. B. Elizabeth	Sweeper
12. Ms. Ch. Rani	Sweeper
13. Ms. Y. Ramadevi	Lab Attender-Zoology
14. Ms. Ch. Venkateswaramma	Sweeper
15. Ms. V. Venkata Ramana	Library Attender
16. Ms. Ch. Showramma	Sweeper
17. Ms. K. Aruna	Sweeper
18. Ms. Dhana Lakshmi	Scavenger
19. Mr. M. Moses	Electrician
20. Mr. K. Ramanjaneyulu	Electrician
21. Ms. G.Santha Kumari	Lab Attender-Food Science
22. Ms. K.Sunitha	Sweeper
23. Ms. Vasantha	Sweeper
24. Mr. Hemanth	Lab Attender-Computer
25. Ms. P.Jhansi Lakshmi	Lab Attender-Botany
26. Mr. Mani Bhushanachari	Carpenter
27. Ms. V.N. Akhildeswari	Lab Attender-Physics
28. Ms. K. Venkata Lakshmi	Attender – Examination Section
29. Ms. T. Shobha Rani	Scavenger
30. Ms. T. Jhansi Rani	Lib Attender
31. Mr. B. Abhishek	Gardener
32. Mr. Ashisan Ekka	Gardener
33. Ms. G. Durga	Sweeper
34. Ms. Ch. Durgamma	Scavenger
35. Mr. Gulshan Bek	Watchman
36. Mr. Sivanarayana	Watchman
37. Mr. Amulyan Minj	Gardener

No. of Working Days: 2024-25

Month	No. of working days
Odd Semester	
June 2024	20
July 2024	26
August 2024	24
September 2024	23
October 2024	9
Total	102
Even Semester	
November 2024	12
December 2024	19
January 2025	23
February 2025	23
March 2025	16
Total	93

Calender For the Year 2024-2025 JUNE 2024

1 SATURDAY

2 SUNDAY

3 MONDAY Orientation for Staff

4 TUESDAY Two Day FDP on NAAC Crieteria

5 WEDNESDAY World Environment Day
Depts. of Life Sciences

6 THURSDAY Commencement of UG SEM - III & V
Commencement of Senior Intermediate Classes
1

7 FRIDAY

2

8 SATURDAY

3

9 SUNDAY

10 MONDAY MBA Classes
Day 1 Orientation on Skill Courses for SEM - III
4

11 TUESDAY
Day 2
5

*“Motivation is what gets you started.
Habit is what keeps you going.” – Jim Ryun*

JUNE 2024

12	WEDNESDAY	
	Day 3	
	6	

13	THURSDAY	
	Day 4	
	7	

14	FRIDAY	
	Day 5	
	8	

15	SATURDAY	World Biotechnology Day- Dept. of Biotechnology
	9	

16	SUNDAY	
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17	MONDAY	Bakrid
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18	TUESDAY	
	Day 1	
	10	

19	WEDNESDAY	
	Day 2	
	11	

20	THURSDAY	Commencement of A&R SEM - III,V & VII
	Day 3	
	12	

21	FRIDAY	International Yoga Day- Deans of Student Affairs
	Day 4	
	13	

22	SATURDAY	
	14	

*"I find that the harder I work,
the more luck I seem to have." – Thomas Jefferson*

JUNE 2024

23 SUNDAY

24 MONDAY MBA - I Internals : SEM - II
Day 5
15

25 TUESDAY
Day 1
16

26 WEDNESDAY
Day 2
17

27 THURSDAY
Day 3
18

28 FRIDAY
Day 4
19

29 SATURDAY National Statistics Day - Dept. of Statistics
20

30 SUNDAY

“There are no shortcuts to any place worth going.” – Beverly Sills

JULY 2024

1	MONDAY Day 5 21	Commencement of RAWEP - SEM VII - A&R
2	TUESDAY Day 1 22	
3	WEDNESDAY Day 2 23	
4	THURSDAY Day 3 24	
5	FRIDAY Day 4 25	
6	SATURDAY 26	
7	SUNDAY	Women's Dignity Day - Women's Cell
8	MONDAY Day 5 27	
9	TUESDAY Day 1 28	
10	WEDNESDAY Day 2 29	
11	THURSDAY Day 3 30	World Population Day-Dept. of Economics

"The way to get started is to quit talking and begin doing." – Walt Disney

JULY 2024

12 FRIDAY
Day 4
31

13 SATURDAY
32

14 SUNDAY

15 MONDAY
Day 5
33

16 TUESDAY Maris Stella Foundation Day
Day 1
34

17 WEDNESDAY Moharum

18 THURSDAY
Day 2
35

19 FRIDAY Techno Meet - Dept. of Computer Science
Day 3
36

20 SATURDAY
37

21 SUNDAY

22 MONDAY Gregor Mendal Day -
Day 4 Dept. of Botany - Plantation Drive
38

"The expert in anything was once a beginner" – Helen Hayes

JULY 2024

23	TUESDAY	
	Day 5	
	39	

24	WEDNESDAY	
	Day 1	
	40	

25	THURSDAY	
	Day 2	
	41	

26	FRIDAY	Blood Donation Camp - Red Ribbon Club
	Day 3	
	42	

27	SATURDAY	
	43	

28	SUNDAY	
----	--------	--

29	MONDAY	
	Day 4	
	44	

30	TUESDAY	MBA - II Internals : SEM - II
	Day 5	World Day against Trafficking in Persons
	45	- Women's Cell

31	WEDNESDAY	UG - I CA: SEM - III
	Day 1	UG - CA : SEM - V
	46	

"You don't have to be great to start, but you have to start to be great."

- Zig Ziglar

AUGUST 2024

1	THURSDAY Day 2 47	Commencement of UG SEM - 1 Breast Feeding Week - Dept. of Zoology
2	FRIDAY Day 3 48	
3	SATURDAY 49	
4	SUNDAY	
5	MONDAY Day 4 50	Inter-Collegiate Competitions - Dept. of Physics
6	TUESDAY Day 5 51	Hiroshima Day - Peace March - Dept. of Physics
7	WEDNESDAY Day 1 52	National Handloom Day - Dept. of History & TTM
8	THURSDAY Day 2 53	Innovative Chemistry Exhibition - Dept. of Chemistry
9	FRIDAY Day 3 54	Depts. Fest - FST, A&R, Biotech.
10	SATURDAY 55	Industry / Research Lab visit - Dept. of Physics Parent -Teacher Meet
11	SUNDAY	

"Learning is never done without errors and defeat." - Vladimir Lenin

AUGUST 2024

12	MONDAY Day 4 56	Librarians Day - Dept. of Library & Information Sciences Commencement of A&R SEM I
13	TUESDAY Day 5 57	
14	WEDNESDAY Day 1 58	MBA - SEE : SEM - II
15	THURSDAY	Independence Day - Dept. of History
16	FRIDAY	Varalakshmi Vratham
17	SATURDAY 59	Study Tour - Dept. of Economics
18	SUNDAY	World Photography Day- Dept. of Journalism
19	MONDAY Day 2 60	Two Day Training Prog. on Stock Market - Dept. of Commerce
20	TUESDAY Day 3 61	
21	WEDNESDAY Day 4 62	

*“Education is the most powerful weapon you can use to change the world”
– BB King*

AUGUST 2024

22	THURSDAY	Two Day National Conference - Dept. of Mathematics
	Day 5 63	
23	FRIDAY	
	Day 1 64	
24	SATURDAY	Workshop on Life Skills - Dept. of English
	65	
25	SUNDAY	
26	MONDAY	Sri Krishnastami
27	TUESDAY	
	Day 2 66	
28	WEDNESDAY	A&R - I CA: SEM - III A&R - CA: SEM - V
	Day 3 67	
29	THURSDAY	Telugu Bhasha Dinotsavam
	Day 4 68	
30	FRIDAY	Two Day FDP - Service Learning
	Day 5 69	
31	SATURDAY	
	70	

"The beautiful thing about learning is that no one can take it away from you." - B.B. King

SEPTEMBER 2024

1	SUNDAY	
2	MONDAY Day 1 71	Commencement of MBA SEM - III
3	TUESDAY Day 2 72	
4	WEDNESDAY Day 3 73	
5	THURSDAY Day 4 74	Teachers' Day
6	FRIDAY Day 5 75	Nutrition Week - Exhibition on Nutrition Products - Dept. of FST & A&R
7	SATURDAY	Vinayaka Chavithi
8	SUNDAY	Maris Stella Day International Literacy Day
9	MONDAY Day 1 76	UG - CAIT: SEM - V
10	TUESDAY Day 2 77	

“Education is the passport to the future, for tomorrow belongs to those who prepare for it today.” – Malcolm X

SEPTEMBER 2024

11 WEDNESDAY UG - II CA: SEM - III
Day 3 UG - I CA: SEM - I
78

12 THURSDAY
Day 4
79

13 FRIDAY Workshop on Digital Marketing
Day 5 - Dept. of Commerce & Management
80

14 SATURDAY Hindi Diwas - Dept. of Hindi

15 SUNDAY
81

16 MONDAY Miladunabi

17 TUESDAY One day Workshop on Gender Equality
Day 1 - Dept. of Political Science
82 Talent Fiesta Week

18 WEDNESDAY
Day 2
83

19 THURSDAY Two Day Leadership Training Programme
Day 3 - Dept. of Economics
84

20 FRIDAY
Day 4
85

"Live as if you were to die tomorrow. Learn as if you were to live forever"
-Mahatma Gandhi

SEPTEMBER 2024

21 SATURDAY

86

22 SUNDAY

23 MONDAY Two Day National Conference - Dept. of Sanskrit
Day 5
87

24 TUESDAY
Day 1
88

25 WEDNESDAY
Day 2
89

26 THURSDAY World Tourism Day - Dept. of TTM
Day 3
90

27 FRIDAY
Day 4
91

28 SATURDAY Commemoration of World Heart Day
- Dept. of Biochemistry
92

29 SUNDAY

30 MONDAY
Day 5
93

"Teachers open the door, but you must enter by yourself"
- Chinese Proverb

OCTOBER 2024

1	TUESDAY Day 1 94	
2	WEDNESDAY	Mahatma Gandhi Jayanthi
3	THURSDAY Day 2 95	Commencement of MBA : SEM - I
4	FRIDAY Day 3 96	
5	SATURDAY 97	
6	SUNDAY	
7	MONDAY Day 4 98	M. R. PAI Competitions - Dept. of Economics
8	TUESDAY Day 5 99	
9	WEDNESDAY Day 1 100	
10	THURSDAY	Durga Astami
11	FRIDAY	Navami International Day of the Girl Child

"An investment in knowledge pays the best interest" – Benjamin Franklin

OCTOBER 2024

12 SATURDAY Vijaya Dasami

13 SUNDAY

14 MONDAY One Day FDP - Service Learning
Day 2
101

15 TUESDAY UG - II CA : SEM - I
Day 3
102

16 WEDNESDAY UG - SEE Practicals : SEM - III & V

17 THURSDAY

18 FRIDAY A & R - II CA: SEM - III
A & R - CAIT - SEM - V
Two Day Inter National Conference - Dept. of MBA

19 SATURDAY

20 SUNDAY

21 MONDAY

22 TUESDAY

"When you educate one person you can change a life, when you educate many you can change the world" - Shai Reshef

OCTOBER 2024

23 WEDNESDAY

24 THURSDAY International Day of Climate Action
- Eco Ambassadors

25 FRIDAY MBA - I Internals : SEM - III

26 SATURDAY

27 SUNDAY

28 MONDAY

29 TUESDAY

30 WEDNESDAY UG - SEE Skill Courses : SEM - III

31 THURSDAY Deepavali

"The function of education is to teach one to think intensively and to think critically. Intelligence plus character that is the goal of true education"

- Martin Luther King

NOVEMBER 2024

1 FRIDAY

2 SATURDAY

UG - SEE Theory : SEM - III

3 SUNDAY

4 MONDAY

5 TUESDAY

UG - SEE Theory : SEM - V

6 WEDNESDAY

UG - SEE Skill Courses : SEM - I

7 THURSDAY

8 FRIDAY

A&R - SEE Practicals : SEM - III & V

9 SATURDAY

UG - SEE Theory : SEM - I

10 SUNDAY

"The whole purpose of education is to turn mirrors into windows"

- Sydney J. Harris

NOVEMBER 2024

11 MONDAY Two Day Induction Programme - Dept. of MBA

12 TUESDAY

13 WEDNESDAY

14 THURSDAY World Diabetes Day-Dept. of FST
National Library Week
A&R - SEE Skill Courses : SEM - III

15 FRIDAY

16 SATURDAY National Press Day - Dept. of Journalism

17 SUNDAY

18 MONDAY Commencement of UG SEM - II, IV & VI
Day 1 A&R - SEE Theory : SEM - III, V & VII
1 Orientation for Semester Long Internship for SEM- VI

19 TUESDAY
Day 2
2

20 WEDNESDAY
Day 3
3

21 THURSDAY A&R - SEE Theory : SEM - I
Day 4
4

"Education is simply the soul of a society as it passes from one generation to another" - G.K. Chesterton

NOVEMBER 2024

22	FRIDAY Day 5 5	Power Skill Symposium
23	SATURDAY 6	Christmas Fete
24	SUNDAY	
25	MONDAY Day 1 7	National Seminar - Dept. of A&R MBA - I Internals : SEM - I Commencement of Semester Long Internship : SEM - VI
26	TUESDAY Day 2 8	National Seminar - Dept. of A&R National Constitution Day - Dept. of Political Science
27	WEDNESDAY Day 3 9	
28	THURSDAY Day 4 10	
29	FRIDAY Day 5 11	
30	SATURDAY 12	Ethnic Day - Dept. of Computer Science

"Let us think of education as the means of developing our greatest abilities, because in each of us there is a private hope and dream which, fulfilled, can be translated into benefit for everyone and greater strength for our nation" - John F. Kennedy

DECEMBER 2024

1	SUNDAY	
2	MONDAY Day 1 13	Commencement of A & R SEM - II, IV, VI & VIII
3	TUESDAY Day 2 14	
4	WEDNESDAY Day 3 15	
5	THURSDAY Day 4 16	World Soil Day-Dept. of A&R
6	FRIDAY Day 5 17	
7	SATURDAY 18	
8	SUNDAY	
9	MONDAY Day 1 19	
10	TUESDAY Day 2 20	MBA - II Internals : SEM - III

"Wisdom begins with wonder" - Socrates

DECEMBER 2024

11 WEDNESDAY
Day 3
21

12 THURSDAY
Day 4
22

13 FRIDAY
Day 5
23

14 SATURDAY

24

15 SUNDAY

16 MONDAY
Day 1
25

17 TUESDAY
Day 2
26

18 WEDNESDAY
Day 3
27

19 THURSDAY
Day 4
28

20 FRIDAY
Day 5
29

National Consumer Day- Dept. of MBA

"Try not to have a good time ... this is supposed to be educational"
-Charles M.

DECEMBER 2024

21 SATURDAY National Mathematics Day

30

22 SUNDAY

23 MONDAY National Farmers Day (Kisan Divas)
Day 1 -Dept. of A&R
31

24 TUESDAY

25 WEDNESDAY Christmas

26 THURSDAY

27 FRIDAY

28 SATURDAY

29 SUNDAY

30 MONDAY

31 TUESDAY

"What the best and wisest parent wants for his own child that must the community want for all its children" - John dewey

JANUARY 2025

1	WEDNESDAY	New Year
2	THURSDAY Day 2 32	MBA - SEE Theory : SEM - III
3	FRIDAY Day 3 33	
4	SATURDAY 34	
5	SUNDAY	
6	MONDAY Day 4 35	Workshop on Latest Technologies - Dept. of Computer Science
7	TUESDAY Day 5 36	
8	WEDNESDAY Day 1 37	UG - I CA: SEM - II & IV MBA -II Internals : SEM - I
9	THURSDAY Day 2 38	
10	FRIDAY Day 3 39	World Hindi Day

"The task of the modern educator is not to cut down jungles, but to irrigate deserts." - C.S. Lewis

JANUARY 2025

11 SATURDAY

40

12 SUNDAY

13 MONDAY

Bhogi

14 TUESDAY

Makara Sankranti

15 WEDNESDAY

Kanumu

16 THURSDAY

Commencement of MBA SEM - IV

Day 4
41

17 FRIDAY

Day 5
42

18 SATURDAY

Poster Presentation Competition- Dept. of
Commerce & Management

43

19 SUNDAY

20 MONDAY

Day 1
44

21 TUESDAY

Day 2
45

"Free the child's potential, and you will transform him into the world"

-Socrates Maria Montssori

JANUARY 2025

22 WEDNESDAY
Day 3
46

23 THURSDAY
Day 4
47

24 FRIDAY
Day 5
48

25 SATURDAY
49
National Voters' Day
-Dept. of Political Science

26 SUNDAY
Republic Day - Dept. of Histroy & TTM

27 MONDAY
Day 1
50

28 TUESDAY
Day 2
51

29 WEDNESDAY
Day 3
52

30 THURSDAY
Day 4
53

31 FRIDAY
Day 5
54

*"Intelligence plus character - that is the goal of true education."
- Martin Luther King Jr*

FEBRUARY 2025

1 SATURDAY

55

2 SUNDAY

3 MONDAY

Day 1

56

4 TUESDAY

World Cancer Day - Dept. of Life Sciences

Day 2

MBA - SEE Theory : SEM - I

57

5 WEDNESDAY

Day 3

58

6 THURSDAY

Day 4

59

7 FRIDAY

Day 5

60

8 SATURDAY

61

9 SUNDAY

10 MONDAY

Day 1

62

"Education is the most powerful weapon which you can use to change the world"
- Nelson Mandela

FEBRUARY 2025

11 TUESDAY International Day of Women & Girls in Science &
Technology- Dept. of Biochemistry

Day 2
63

12 WEDNESDAY

Day 3
64

13 THURSDAY

Day 4
65

14 FRIDAY

Day 5
66

15 SATURDAY

67

16 SUNDAY

17 MONDAY

Day 1
68

18 TUESDAY

Day 2
69

A&R - I CA: SEM - II & IV
A&R - CA: SEM - VI

19 WEDNESDAY

Day 3
70

20 THURSDAY

Day 4
71

Commencement of MBA SEM - II

"Anyone who stops learning is old, whether at twenty or eighty. Anyone who keeps learning stays young." - Henry Ford

FEBRUARY 2025

21	FRIDAY Day 5 72	
22	SATURDAY 73	
23	SUNDAY	
24	MONDAY Day 1 74	
25	TUESDAY Day 2 75	Commemoration of World English Language Day - Dept. of English
26	WEDNESDAY	Maha Shivaratri
27	THURSDAY Day 3 76	
28	FRIDAY Day 4 77	National Science Day - Science Fair Depts. of Life Sciences UG - II CA : SEM - II & IV

"The beautiful thing about learning is that nobody can take it away from you". - B.B. King

MARCH 2025

1 SATURDAY

78

2 SUNDAY

3 MONDAY

Day 5

79

4 TUESDAY

Day 1

80

5 WEDNESDAY

MBA - I Internals : SEM - IV

Day 2

81

6 THURSDAY

Day 3

82

7 FRIDAY

Day 4

83

8 SATURDAY

84

9 SUNDAY

10 MONDAY

Day 5

85

11 TUESDAY

Day 1

86

"Intellectual growth should commence at birth and cease only at death."

-Albert Einstein

MARCH 2025

12	WEDNESDAY	
	Day 2	
	87	

13	THURSDAY	
	Day 3	
	88	

14	FRIDAY	Holi
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15	SATURDAY	
	89	

16	SUNDAY	
----	--------	--

17	MONDAY	End of UG - Semester Long Internship : SEM -VI
	Day 4	End of A & R - AELP : SEM - VIII
	90	

18	TUESDAY	
	Day 5	
	91	

19	WEDNESDAY	
	Day 1	
	92	

20	THURSDAY	
	Day 2	
	93	

21	FRIDAY	Inter Collegiate Poetry Competition - Dept. of English UG - SEE Practicals : SEM - II & IV
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22	SATURDAY	World Water Day - Eco Ambassadors & Dept. of Chemistry
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*"Learn as if you were not reaching your goal and
as though you were scared of missing it" - Confucius.*

MARCH 2025

23 SUNDAY

24 MONDAY

25 TUESDAY

26 WEDNESDAY

27 THURSDAY

28 FRIDAY

29 SATURDAY

30 SUNDAY

Ugadi

31 MONDAY

Ramzan

*"I am always doing that which I cannot do,
in order that I may learn how to do it." - Pablo Picasso*

APRIL 2025

1 TUESDAY

2 WEDNESDAY

3 THURSDAY UG - SEE Skill Course : SEM - II & IV

4 FRIDAY

5 SATURDAY Babu Jagajeevan Ram Jayanthi

6 SUNDAY Sri Rama Navami

7 MONDAY A&R - II CA: SEM - II & IV
A&R - CAIT: SEM - VI
UG - SEE Theory : SEM - IV

8 TUESDAY UG - SEE Theory : SEM - II

9 WEDNESDAY

10 THURSDAY

11 FRIDAY

*"For the best return on your money, pour your purse into your head."
- Benjamin Franklin*

APRIL 2025

12 SATURDAY

13 SUNDAY

14 MONDAY

Ambedkar Jayanthi

15 TUESDAY

16 WEDNESDAY

17 THURSDAY

18 FRIDAY

Good Friday

19 SATURDAY

20 SUNDAY

Easter

21 MONDAY

MBA - II Internals : SEM - IV
MBA - I Internals : SEM - II

"Bodily exercise, when compulsory, does no harm to the body; but knowledge which is acquired under compulsion obtains no hold on the mind" - Plato

APRIL 2025

22 TUESDAY Earth Day - Eco Ambassadors

23 WEDNESDAY

24 THURSDAY A&R - SEE Practicals : SEM - II, IV & VI

25 FRIDAY World Malaria Day - Dept. of Zoology
Commencement of UG Short -Term Internship : SEM - IV
Commencement of UG Community Service Project : SEM - II

26 SATURDAY

27 SUNDAY

28 MONDAY

29 TUESDAY

30 WEDNESDAY A&R - SEE Skill Courses : SEM - II & IV

"Leadership and learning are indispensable to each other."

- John F. Kennedy

MAY 2025

1 THURSDAY

2 FRIDAY A&R - SEE Theory : SEM - II, IV & VI

3 SATURDAY

4 SUNDAY

5 MONDAY

6 TUESDAY

7 WEDNESDAY

8 THURSDAY

9 FRIDAY MBA - SEE Theory : SEM - IV
MBA - II Internals : SEM - II

10 SATURDAY

11 SUNDAY

"For the things we have to learn before we can do them, we learn by doing them." - Aristotle

MAY 2025

12 MONDAY

13 TUESDAY

14 WEDNESDAY

15 THURSDAY

16 FRIDAY

17 SATURDAY

18 SUNDAY

19 MONDAY

20 TUESDAY

21 WEDNESDAY

22 THURSDAY

"Learning never exhausts the mind." - Leonardo da Vinci

MAY 2025

23 FRIDAY

24 SATURDAY

25 SUNDAY

26 MONDAY

27 TUESDAY

28 WEDNESDAY

29 THURSDAY

30 FRIDAY

31 SATURDAY

The world will not be destroyed by those who do evil, but by those who watch them without doing anything.” — Albert Einstein.

JUNE 2025

1 SUNDAY

2 MONDAY

3 TUESDAY

4 WEDNESDAY

5 THURSDAY

6 FRIDAY

7 SATURDAY

8 SUNDAY

9 MONDAY

10 TUESDAY

End of UG Short-Term Internship : SEM - IV
End of UG Community Service Project : SEM - II

11 WEDNESDAY

"In learning you will teach, and in teaching you will learn." - Phil Collins

JUNE 2025

12 THURSDAY

13 FRIDAY

14 SATURDAY

15 SUNDAY

16 MONDAY

17 TUESDAY

18 WEDNESDAY

19 THURSDAY

20 FRIDAY

21 SATURDAY

22 SUNDAY

“What you do makes a difference, and you have to decide what kind of difference you want to make.”- Dr Jane Goodall, Scientist & Activist

JUNE 2025

23 MONDAY

24 TUESDAY

25 WEDNESDAY

26 THURSDAY

27 FRIDAY

28 SATURDAY

29 SUNDAY

30 MONDAY

“Earth provides enough to satisfy every man's need, but not every man's greed.”
-Mahatma Gandhi



