



**MARIS STELLA COLLEGE (AUTONOMOUS), VIJAYAWADA**  
**A College with Potential for Excellence**  
**NAAC Accredited & ISO 21001:2018 Certified**

**Annual Awareness Programme on Code of Conduct**  
**Plan of action for the academic year: 2023-24**

The IQAC prepares annual action plan to create awareness of the code of conduct through awareness programmes, motivational sessions and guest lectures for the staff and students.

The plan for the academic year 2023-24:

**For students:**

1. Maintain the provision of the following inter- and multidisciplinary skill courses: National Cadet Corps I and II; Health & Hygiene; Environment Education; Indian Philosophy; Leadership Skills; Cyber-Security; Introduction to Social Work; as these courses centre on the development of personality, roles and responsibilities, and code of conduct.
2. Awareness programmes and guest lectures to orient students on aspects that govern them during their course of study in the college to become responsible citizens:
  - Vision, Mission and Core Values of the College
  - Rules and Regulations of the College
  - Code of Conduct
  - Human Values and Professional Ethics
  - Indian Culture, Knowledge System and Science
  - Discipline and Fostering Healthy Relationships
  - Health and Hygiene program
  - Manage stress
  - Anti-ragging
  - Tolerance and Harmony
  - Patriotism and Constitutional Obligations
  - Leadership Qualities and Citizenship

**For Teaching, administrative and support staff:**

1. Orientation programme for newly appointed staff members to familiarize them with the college's guidelines, expected behavior, workplace rules, leave procedures, and the college's purpose and goals.
2. Workshops and motivational talks focusing on effective time use, workplace morals, and collaborative skills.
3. Establish a system to acknowledge and reward staff for their achievements, contributions, and dedication to the college's mission.
4. Encourage staff to participate in green practices, such as plantation programs, energy conservation efforts, and sustainable commuting options.
5. Establish platforms for staff to voice their opinions, suggestions, and concerns during regular meetings.
6. Encourage staff to take up research and publish research articles in leading journals.